



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 2, 2021

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, February 23, 2021 County Board Regular Session.

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Schedule the 2021 County Board of Appeal and Equalization meeting on Monday, June 14, 2021 at 3:00 pm with 15 minute appointments available from 3:15 until 7:00 pm and on Monday, June 21, 2021, only if necessary, to finalize any items remaining from the initial meeting. No appointments will be scheduled for the Monday, June 21, 2021 meeting.
2. Adopt the Resolution Re: County Veterans Service Office Operation Enhancement Grant Program, which approves the grant contract and authorizes all necessary signatures and oversight that the funds are disseminated appropriately for the State of Minnesota, Minnesota Department of Veterans Affairs, County Veterans Service Office Operation Enhancement Grant Program in the amount of \$12,500
3. Enter into a Utility Relocation Agreement with North Itasca Electric in the amount of \$59,448.40 and authorize the necessary signatures on the documents.
4. Adopt the Resolution Re: MnDOT Cooperative Construction Agreement No. 1044910, which authorizes Itasca County to enter into said agreement.
5. Authorize the County Engineer to enter into a professional technical service contract with WSN to provide bridge design services for culvert/bridge replacements, on CSAH 70 over Trout Creek and the Swan River, and authorize the County Engineer to execute the contract documents.
6. Authorize the County Engineer to enter into a professional technical service contract with Erickson Engineering to provide bridge design services for culvert/bridge replacements on CSAH 68 and CR 439 over Splithand Creek, and authorize the County Engineer to execute the contract documents.

7. Authorize the County Engineer to enter into a professional technical service contract with LHB to provide bridge design services for a bridge replacement on CR 336 over the Prairie River and authorize the County Engineer to execute the contract documents.
8. Award contract 65204 for C.S.A.H. 52 Grading & Aggregate Base to the lowest responsible bidder, Kern and Tabery, Inc., in the amount of \$2,586,916.40 and authorize the required signatures on the contract documents.
9. Adopt the Resolution Re: Repurchase of the North Five Feet (N. 5') of Lot Eighteen (18) and all of Lot Nineteen (19), Block Four (4), SOUTHERN ADDITION TO NASHWAUK to Karen Kingsbury.
10. Adopt the Resolution Re: Approve the Conveyance to the City of Warba, Feeley Township and Sago Township, which amends Resolution 2020-49, dated November 17, 2020 for conveyance of Tax-Forfeited lands for an "Authorized Public Use" of the West 300 Feet of the North 100 Feet of Lot 31, Auditor's Subdivision 18 and that part of the platted Right of Way adjacent thereto and approve purchase of direct county land described as Lot 30, Auditor's Subdivision 18 and that part of the platted Right of Way adjacent thereto for the value of \$30,000.00 plus all associated costs equally to the City of Warba, Feeley Township and Sago Township, each an undivided 1/3 interest, per M.S. 282.01, subd. 1a, par. E and per M.S. 465.035 and authorize necessary signatures.
11. Approve the contract for demolition of the Itasca County Fairgrounds caretaker house and construction of a campground host site to be awarded to Deer River Trucking, Inc., the lowest responsible bidder at \$17,000.00, and authorize necessary signatures.

VI. DISCUSSION / INFORMATIONAL

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Lease Addendum Between Itasca County and Independent School District # 318, Eric Villeneuve |
| 2:50 PM | 3. Lease Addendum Between Itasca County and Kootasca Community Action, Inc., Eric Villeneuve |
| 2:55 PM | 4. Lease Between Itasca County and Northeast Minnesota Office of Job Training, Eric Villeneuve |
| 3:00 PM | 5. Lease Between Itasca County and Itasca Medical Care, Eric Villeneuve |
| 3:05 PM | 6. Lease Between Itasca County and Itasca County Health & Human Services, Eric Villeneuve |
| 3:10 PM | 7. Request for Hiring Authorization, Chris Gunderson |
| 3:15 PM | 8. Dry Chemical System Replacement, Greg Stoltz |
| 3:20 PM | 9. MN DNR Land Acquisition Request, Kory Cease, AmberBeth VanNingen |
| 3:25 PM | 10. 5 Year Plan for Highway Improvement Projects Presentation, Karin Grandia |
| 3:40 PM | 11. Coronavirus Relief Fund Update, Brett Skyles, Tamara Lowney |

3:55 PM VII. COMMITTEE REPORTS

4:00 PM VIII. ADMINISTRATOR UPDATE

4:05 PM IX. COMMISSIONER COMMENTS

4:10 PM RECESS

4:15 PM RECONVENE**X. CLOSED SESSIONS**

1. Closed Session per MN Statutes 13D.05, Subd. 3(b) Re: Itasca County Jail Project

4:35 PM XI. ADJOURN**OTHER MEETINGS**

Tuesday, March 9, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, March 16, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, March 23, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.