



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 2, 2021

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Item #5.9 (Surface Lease Amendment) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Leo Trunt
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 26, 2021 County Board Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Ben DeNucci
SECONDER: Commissioner Davin Tinquist
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

1. Accept the Minutes of the January 14, 2021 HHS Advisory Committee Meeting.

RESULT: RECOMMENDED FOR CONSENT **NEXT: 02/09/2021 2:30 PM**

2. Approve a Contract Addendum for Ross Resources Family Visitation Services.

RESULT: RECOMMENDED FOR CONSENT **NEXT: 02/09/2021 2:30 PM**

3. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Lifeview Glaucoma Center - Aponte, Elisabeth.

RESULT: RECOMMENDED FOR CONSENT **NEXT: 02/09/2021 2:30 PM**

4. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Ellie Family Services, PLLP.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

5. Approve the Forest Service Road Project Agreement 21-RO-11090300-016 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

6. Adopt the Resolution Re: MnDOT Detour Agreement No. 1045892, which approves the agreement and authorizes the necessary signatures

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

7. Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by Feeley Township.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

8. Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by Ardenhurst Township.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

9. Approve Seventh Amendment to Surface Lease between United States Steel Corporation (US Steel) and Itasca County, and authorize necessary signatures.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input
No citizen input provided.
2. Special Legislation for Sale of Tax-Forfeited Land to Leech Lake Band of Ojibwe
Land Commissioner Kory Cease provided information regarding the request to adopt the Resolution Re: Seeking Special Legislation to Sell That Part of Lot 2, Section 27, Township 145, Range 26, which is a cemetery located within the Leech Lake Reservation, directly to the Leech Lake Band of Ojibwe.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

3. Special Legislation for Sale of Tax-Forfeited Land to a Private Landowner
Land Commissioner Kory Cease provided information regarding the request to adopt the Resolution Re: Seeking Special Legislation to Sell a Tax-Forfeited Parcel to a Private Landowner, which would allow sale of the South 2 rods of the East 16 rods of Government Lot 14, Section 4, Township 60, Range 26, West of the Fourth Principle Meridian, containing approximately 0.20 acres, known as Parcel #38-004-2803.

RESULT: RECOMMENDED FOR CONSENT NEXT: 02/09/2021 2:30 PM

4. Upper Mississippi Headwaters 1 Watershed/1 Plan (UMHW 1W1P) Draft Comment Period
Itasca Soil and Water Conservation District (SWCD) District Manager Andy Arens, SWCD Board Chair Calvin Saari, and Water Plan Implementation Committee (WPIC) Chair Dan Butterfield

provided information regarding the Upper Mississippi Headwaters 1 Watershed/1 Plan (UMHW 1W1P) draft comment period.

RESULT: INFORMATIONAL - NO ACTION TAKEN

VII. COMMITTEE REPORTS

Commissioner Tinquist reported on his attendance of a recent Jail Committee meeting, as well as a meeting with Minnesota Power representatives.

Commissioner Trunt reported on his attendance of recent Risk Management Committee, Grand Village, and IMCare Subcommittee meetings, as well as a meeting regarding potential for a Swan Lake/Goodland/Lone Pine/Greenway Sewer District.

Commissioner Snyder reported on his attendance of recent 38 Leadership Board and Intergovernmental Collaborative meetings, as well as various meetings regarding Canisteo Pit Dewatering.

Commissioner DeNucci reported on his attendance of recent Kootasca Community Action (KCA) Board, Grand Village, and Law Library Committee meetings, as well as various city council and township meetings.

Commissioner Ives reported on his attendance of a recent Intergovernmental Collaborative meeting, as well as a meeting with Minnesota Power representatives.

VIII. ADMINISTRATOR UPDATE

IX. COMMISSIONER COMMENTS

Commissioner Snyder provided comment in thanks to the Itasca County Management Information Systems (MIS) staff for their attention and hard work following the recent system issues.

Commissioner DeNucci provided comment in thanks to the Itasca County Public Health staff for their hard work in providing administration of the COVID-19 vaccination.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Ives adjourned the meeting at 3:35 PM.

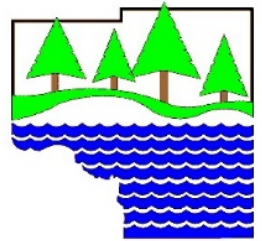
ATTEST



Burl Ives
Chair of the County Board



Brett Skyles
Clerk of the County Board



February 2, 2021

Chair:

PULL: None

ADDITIONS:

1. Item #5.9 – Surface Lease Amendment

CHANGES: None

INFORMATIONAL: None

Amanda



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 26, 2021

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Item #5.1 (Lease Agreement with USS Solar), add Item #6.11 (Local Option Sales Tax Resolution), and approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 19, 2021 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as amended and delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

2. Authorize the IMCare Director and County Board chair to sign the Purchase of Service Agreement with Cirdan Health Systems.
3. Authorize IMCare Director and County Board chair to sign the contract between IMCare and Oak Hills Assisted Living; HH Operations, Inc. retro to 1/1/2021.

4. Request authorization to hire one (1) Public Health Nurse position in the Public Health Division of the Health and Human Services Department, due to a resignation.
5. Authorize a change in allocation of one (1) vacant Grade-11 Network Telecommunications Specialist position to a Grade-12 Senior System Engineer position and authorize filling the position.
6. Approve the Joint Powers Agreement by the terms under which the parties will operate to accomplish completion of a regional solid waste management plan for Northeastern Minnesota.
7. Authorize the County Transportation Department to not require PLA's on the list of projects entitled "2021 Transportation Department Projects - Project Labor Agreements Worksheet".
8. Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by Harris Township.
9. Adopt the Resolution Re: Authorizing and Fixing the Notice and Terms of Tax-Forfeited Land Sale to Adjoining Landowners
10. Approve utility easement for construction, maintenance and operation of upgrading single phase overhead primary telecommunication lines to three phase overhead primary telecommunication lines over and across tax-forfeited trust lands in Section 27, 28 and 34, Township 59, Range 24 and authorize necessary signatures.
11. Adopt the Resolution Re: Sale of Tax-forfeited Land to the City of Keewatin for a Public Purpose, which approves sale of the East 90 Feet of the West 106 Feet of the South 55 Feet, North of Highway in the Northeast Quarter of the Northeast Quarter and the East 35 Feet of the West 141 Feet of the South 55 Feet North of Highway in the Northeast Quarter of the Northeast Quarter, Section Twenty-five (25), Township Fifty-seven (57), Range Twenty-two (22) under the terms provided in Minnesota Statute 282.01, Subd. 1a para. (b) for a price of \$4,00.00 plus all associated costs.
12. Authorize a change in allocation of one (1) vacant District Forester position to a Forester position and approve filling the position.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Recognition of County Employees
The following employees were recognized:

Welcome new employee, Brookelyn Troumbly who was hired as a Social Worker, Family Services Division Health & Human Services Department effective January 19, 2021.

Congratulations to Mike Wagner who has transferred from Sign person/Highway Maintenance Worker to Highway Maintenance Worker, Road & Bridge Division, Transportation Department effective January 18, 2021.

Congratulations to Josh Nelson who promoted from Network Telecommunications Specialist to Sr. Network & Security Engineer, MIS Department effective January 11, 2021.

Farewell to Naesa Myers whose last day as a Public Health Nurse, Health & Human Services Department will be February 1, 2021 after 9+ years of service.

RESULT: INFORMATIONAL - NO ACTION TAKEN
--

3. Frontline Workers Appreciation Week

Motion To: Proclaim the week of January 24-30, 2021 as Frontline Workers Appreciation Week in Itasca County and authorize the County Board Chair to sign said proclamation.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Davin Tinquist
SECONDER: Commissioner Terry Snyder
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of January 29, 2021 in the amount \$2,941,667.63.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Davin Tinquist
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

5. Employee Expense Report Approval

Motion To: Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Ben DeNucci
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Ben DeNucci
ABSTAIN: Burl Ives

6. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for January 2021, in the amount of \$1,115,747.79.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Davin Tinquist
SECONDER: Commissioner Leo Trunt
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

7. COVID-19 Update

Public Health Division Manager Kelly Chandler provided a situational and informational update regarding COVID-19 (novel coronavirus) in Itasca County, including information regarding vaccination roll-out. If you have questions or concerns regarding COVID-19, please call the Public Health Hotline at (218) 327-6784, visit <http://www.co.itasca.mn.us/798/COVID-19-Coronavirus-Information>, or contact First Call for Help/211 at (218) 326-8565.

RESULT: INFORMATIONAL - NO ACTION TAKEN

8. County Based Purchasing (IMCare) Division Update/Presentation

Health Plan Division Manager Sarah Anderson provided a County Based Purchasing (IMCare) Division Update, including information regarding the Medical Record Audit Report and Behavioral Health Treatment Record Audit Report.

RESULT: INFORMATIONAL - NO ACTION TAKEN

9. Sheriff's Department Hiring

Motion To: Approve establishing an eligibility list for Road Deputy positions.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinguist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinguist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

10. Sheriff's Department Hiring

Motion To: Authorize approval to fill Road Deputy position which will soon be open due to retirement.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinguist
AYES:	Davin Tinguist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

11. Local Option Sales Tax Resolution

Motion To: Adopt the Resolution Re: Requesting Authorization from the State to Impose a Local Sales and Use Tax in the County of Itasca.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinguist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinguist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

VII. COMMISSIONER COMMENTS

RECESS

Chair Ives recessed the meeting at 3:16 PM.

RECONVENE

Chair Ives reconvened the meeting at 3:26 PM, with all members present.

VIII. CLOSED SESSIONS

1. Closed Session per MN Statutes 13D.05, Subd. 3(b) Re: Itasca County Jail Project

Motion To: Go into Closed Session per MN Statutes 13D.05, Subd. 3(b), based upon Attorney Client Privilege MN Statutes 595.02, Subd. 1(b), to consult with its attorney in reference to the Itasca County Jail Project.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinguist
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinguist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Others Present: County Attorney Matti Adam, Contracted Special Counsel Adam Ripple (via telephone), County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

Motion To: Go into Open Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinguist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinguist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

IX. ADJOURN

Chair Ives adjourned the meeting at 4:19 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1295

DEPARTMENT: Health & Human Services

PRESENTER: Eric Villeneuve

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

HHS Advisory Committee Meeting Minutes

BOARD ACTION REQUESTED:

Accept the Minutes of the January 14, 2021 HHS Advisory Committee Meeting.

BACKGROUND:

Informational.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. ICHHSAC Minutes 01-14-21

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------

MINUTES
HEALTH & HUMAN SERVICES ADVISORY COMMITTEE (HHSAC)
Thursday, January 14, 2021
Virtual Teams Meeting / Itasca Resource Center / Room 122

Members Present:	Renee Bymark Crystal Terveer Craig Menozzi Ben Denucci Lester Kachinske Sarah Anderson	Angela Baratto Cheryl Lemler Daniel Miesle Lloyd Adams Melissa Weidendorf
Members Absent:	Anne Kruger Brandi Worrath Dave Holmbeck – E	Dorothy Abrahamson – E Dan Seward – E Chris Jenkins
Others Present:	Eric Villeneuve Brenda Oberg	Kelly Chandler

Call to Order:

The meeting was called to order by Chair Lloyd Adams at 12:15 pm.

Election of Officers:

Lloyd called for nominations for Chair of the Advisory Committee for the year 2021. Cheryl Lemler nominated Lloyd Adams for Chair and Lester Kachinske for Co-Chair. There being no other nominations, the group cast a unanimous ballot for Lloyd Adams for Chair and Lester Kachinske for Co-Chair. Motion carried.

Approval of March 12, 2020 Minutes:

A motion was made by Dan Miesle and seconded by Cheryl Lemler to approve the March 12, 2020 minutes. Motion carried.

Additions/Corrections to Agenda:

There were no additions or corrections to the Agenda. A motion was made by Lester Kachinske and seconded by Craig Menozzi to accept the agenda. Motion carried.

Eric Villeneuve, Director:

Schedule of 2021 HHS Advisory Committee Meetings

Meetings are held by-monthly, on the second Thursday, beginning at 12:15pm. (January/March/May/September) November's meeting will be held on the first Thursday, beginning at 12:15pm, due to Veterans Day falling on the second Tuesday in November this year. There are no meetings held during the

Page Two
HHS Advisory Committee Minutes
January 14, 2021

months of June/July/August. Meetings will either be held virtually or in person, Brenda will notify you prior to the meeting. A motion was made by Craig Menozzi and seconded by Cheryl Lemler to accept the 2021 schedule of the Advisory Committee Meetings. Motion carried.

Listing of Current ICHHS Advisory Committee Members:

The current list of ICHHS Advisory members was reviewed, please email Brenda or Eric with any changes/corrections. Informational.

Reappointments

Advisory Committee Members – Lloyd Adams, Dorothy Abrahamson, Lester Kachinske, Cheryl Lemler, Craig Menozzi, Crystal Terveer, Dan Seward, Melissa Wiedendorf need to be reappointed to the committee.

A motion was made by Dan Miesle and seconded by Angie Baratto to approve the reappointments of Lloyd Adams, Dorothy Abrahamson, Lester Kachinske, Cheryl Lemler, Craig Menozzi, Crystal Terveer, Dan Seward, Melissa Wiedendorf. Motion carried.

Presenters for the County Board Meetings for 2021:

At this time, we will put the minutes on consent for the Board meetings. After we are able to meet in person, we will ask for volunteers to present at the meetings.

Public Health Update: Kelly Chandler, Public Health Division Manager, updated the group on Coronavirus/COVID-19. The first case was in Minnesota on March 6th, 2020, and in Itasca County on March 29th, 2020, second case was March 31st. We have had over 2800 Itasca County resident's positive over the last 9 months, and 45 deaths with a mix from private residence and facilities. Covid is a virus that attaches to your cells and when your immune system kicks in, your immune system eventually can actually start working against you due to the increased inflammation. Public Health is continuing to do case investigations and are working closely with the schools. The cases have plateaued since the beginning of December, after the last few incubation periods. The primary focus right now is the vaccines and the ultimate goal is to get everyone a vaccine that wants a vaccine. The goal, before we reach herd immunity, is to get 70% of the population vaccinated. Vaccines are rolling out in phases, Minnesota is starting with phase 1a, healthcare workers. There has been over 1300 vaccines given, collectively, thus far in Itasca County. At this time, there is no timeline for when these will be available to people over the age of 65 or with chronic conditions. Notifications will be coming from your primary clinics through MyChart, letters, social media, webpage, and media. These vaccines are 2 dose, Moderna second dose is 28 days after the first

Page Three
HHS Advisory Committee Minutes
January 14, 2021

and Pfizer is 21 days after the first dose. The Itasca County Board has approved Public Health to contract with additional nurses to help with administering these vaccinations, we are ready to do as many vaccines as we are able to get in. At this time we are uncertain if Covid will have a booster, there needs to be more long-term research to make that determination.

IMCare Update:

IMCare has also been responding to COVID. They are receiving daily updates on how to ensure IMCare members are getting access to care and services they need, provider changes, as far as licensing requirements, and processing all the State and Federal guidance making sure we are following all the rules.

DHS has issued the metro procurement in 2021 for contract year 2022. In 2022 they'll release the procurement for greater MN for contract year 2023, so we are reviewing the metro procurement closely to ensure that we are adequately prepared to respond when that does come out.

Legislative Update:

Eric included out a handout on 2021 Association of Minnesota Counties (AMC) Legislative Priorities/Updates in the agenda packet. Legislature just went back into session virtually.

Association of Minnesota Counties (AMC) Legislative Priorities highlighting a couple bills, program flexibility was granted via waivers by Department of Human Services in 2020 allowing county staff to continue to provide services during the ongoing pandemic and those waivers have been extended into 2021. Other Itasca priorities are COVID 19 response using Public Health to get out the vaccine, reallocating the funding formula for the mental health, cost shift to the county for civil commitments to a regional treatment center, continuing to advocate for clarification that allows counties to continue to choose County Based purchasing programs such as IMCare and lastly, substance use disorder reform and the DHS financial errors. These have been shared with the county administrator and the county board has met with local legislators to discuss their topics.

Ben informed they held their Legislative luncheon, and have prepped the legislators with the priorities, including what Eric covered. They are meeting with lobbyists and getting ready to start lobbying efforts for the upcoming session.

Budget: Eric recapped the last budget session, and the county did set a levy of 0% for 2021. As for Health and Human Services, we are spending \$240,000 out of reserves but the countywide levy is 0%. The board did allow the hiring of 2 new public health

Page Four
HHS Advisory Committee Minutes
January 14, 2021

staff. The Coronavirus Aid, Relief, and Economic Security Act (CARES) money that came into the county allowed for the purchase of a new ambulance for Bigfork, a Public Health van to help with vaccinations/clinics, a new Public Health refrigerator to house the vaccine, and to buy vaccine supplies and about \$2.0 million went back into businesses within the community through a grant program ran through the Itasca Economic Development Corporation (IEDC).

HHSAC Subcommittee Reports:

AMHAC: Dan Seward was not able to attend but had emailed an update. Eric shared that the Local Advisory has not been meeting due to the lack of interest in having zoom sessions. They plan to meet again when the YMCA opens to having public meetings at the center. They are currently conducting an electronic report card for the First Call for Help organization which is completely voluntary.

ICCOA:

Lloyd Adams stated the Committee on Aging hasn't met since last March. With regard to Tax Aid Program, they were shut down nationwide last March due to COVID. They are looking at doing taxes this year, but it will look different than years past. They are unable to use the space at airport due to renovations but have reached out to United Methodist Church for space. They will be emailing clients with instructions on what they need and then the client's information needs to be scanned in and sent to preparers. They will have 2 staff using scanners at United Methodist Church to assist clients with getting the necessary documents submitted in for the tax review. There will be 10-11 preparers working but only 2 will have contact with the public with scanning information.

Provider Updates:

Northland Counseling – Angie Barrato stated the agency is waiting to get their 24/7 staff vaccinated for COVID. They have the recovery center which is 24/7 with detox and 5 adult community residential settings. A lot of services are done via zoom and are trying to limit face to face where they can. Keisler Clubhouse is reopened so folks are able to get back into those social setting groups. Northland also received a grant through SAMHSA (Substance Abuse and Mental Health Services) to transition over to be a CCBHC (Certified Community Behavioral Health Center), it's a national movement of community mental health clinics joining and amping up their treatment of an individual of all different levels. Northland received \$2 million a year for the next 2 years, a lot of those funds go to hiring additional physicians within the agency and care coordinators.

Elder Circle – Renee stated the grocery shopping and delivery program is still operating. They also developed a pharmacy delivery program that is an opportunity if

Page Five
HHS Advisory Committee Minutes
January 14, 2021

somebody cannot get out of their home to get their prescription or a prescription that cannot be mailed to them, we are typically able to get it to them within 24-48 hours. We've transitioned classes over to virtual to include Walk with Ease, Taiichi, and Living Well with Chronic Disease. Starting this month, we are partnering with the Reif and offering a monthly virtual Bingo session. ElderCircle received a 3-year grant from the Northland Foundation, and we have hired a resource navigator that will be working on a universal referral process for aging services. The Adult Day is being offered by doing a one on one service and also offering virtual group sessions. We have not opted to have additional multiple people in the center at this time until the vaccination, so we are hoping by the first of March we can increase our group sessions of our Adult Day Program. Renee also stated to Lloyd that ElderCircle may be able to help with some of the scanning of documents for the Tax Aid Program by getting a scanner in the Adult Living Center (ALC) and allow clients to come in and scan their own. Renee and Lloyd will work on this. Project Blue Light is coming up next week and ElderCircle is partnering with the food shelf by asking for donations and if you drop off a food donation for the food shelf, you will receive a blue light to be able to put on your home or business to help support front line workers, watch for flyers.

First Call for Help – Crystal stated they have been very busy at First Call, they started answering the National Suicide Prevention in July and that is going well but COVID is definitely having an impact on people's mental health. They are receiving a lot of calls regarding the COVID vaccination(s) and have been answering the Leech Lake Tribe vaccine list hotline and will continue with that hotline until the end of January. All programs are staying busy, they will not be increasing the workload with any new programs, but instead will be looking at sustainability and focus on retention of staff and making sure that our current programs are staying stable.

Other:

The next meeting is March 11, 2021.

Adjournment:

There being no further business to come before the Advisory Committee, a motion was made by Cheryl Lemler seconded by Lester Kachinske to adjourn the meeting at 1:23pm. Motion passed.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1304

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Eric Villeneuve

AGENDA ITEM:

2021 Ross Resources Family Visitation Out of County Addendum

BOARD ACTION REQUESTED:

Approve a Contract Addendum for Ross Resources Family Visitation Services.

BACKGROUND:

Allow Ross Resources to bill Out of County Family Visitation Services at a higher rate than the in-county rate. Current Itasca County rate is \$39/hour, Out of County rate would be \$42/hour, mileage would continue to follow the federal mileage rate.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. Ross Resources Addendum 2021.SLC

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------

A D D E N D U M
to
Purchase of Service Agreement
Between Itasca County Health and Human Services
and
ROSS RESOURCES, LTD

WE THE PARTIES HERETO, AGREE THAT THE TERMS AND AGREEMENT OF THE CONTRACT FOR **FAMILY VISTATION SERVICES** TO PERSONS, CURRENTLY IN PLACE JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, HAS THE FOLLOWING CHANGE EFFECTIVE JANUARY 1, 2021:

Increase the hourly rate to \$42 per hour for Out of County Visitations for 2021

Allow for virtual visitations, when parent-child visitation cannot be facilitated in person due to the COVID-19 pandemic or other reasons deemed necessary. St. Louis County has a HIPAA compliant virtual platform called Webex. When Webex is determined to not fit the needs of the parent-child, or inaccessible to a contracted supervising agency, Ross Resources should ensure that the referring social worker has completed the requirement to document the disclosure in their case notes.

All other Program Descriptions Remain Unchanged in the 2021 Purchase of Service Agreement.

AND THAT THESE SAME TERMS AND AGREEMENTS WILL BE HONORED BY THE PARTIES HEREIN DESCRIBED.

APPROVED:

CHAIRPERSON, BOARD OF CONTRACTOR

DATE

DIRECTOR OF CONTRACTING AGENCY

DATE

ITASCA COUNTY HEALTH AND HUMAN SERVICES
DIRECTOR

DATE

CHAIRPERSON, ITASCA COUNTY BOARD

DATE



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1306

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

IMCare Provider Participation Agreement with Lifeview Glaucoma Center - Aponte, Elisabeth

BOARD ACTION REQUESTED:

Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Lifeview Glaucoma Center - Aponte, Elisabeth.

BACKGROUND:

Authorize IMCare Director and County Board chair to sign the contract between IMCare and Lifeview Glaucoma Center - Aponte, Elisabeth. This is an individual Ophthalmologist.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1307

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

IMCare Provider Participation Agreement with Ellie Family Services, PLLP

BOARD ACTION REQUESTED:

Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Ellie Family Services, PLLP.

BACKGROUND:

Authorize IMCare Director and County Board chair to sign the contract between IMCare and Ellie Family Services, PLLP.

This is a Behavioral Health provider.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1287

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Ryan Sutherland

AGENDA ITEM:

Forest Service Road Project Agreement

BOARD ACTION REQUESTED:

Approve the Forest Service Road Project Agreement 21-RO-11090300-016 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.

BACKGROUND:

Each year Itasca County and the Chippewa National Forest work together to maintain roads within Itasca County. The Road Project Agreement 21-RO-11090300-016 allows for the two parties to cooperate and provide minor maintenance on roads under the Forest Service jurisdiction. Specific work completed under this agreement will be the application of chloride and grading of 4.0 miles of Eagles Nest Road. Work will be completed by Itasca County and funded by the Forest Service.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 21RO110903000016 Itasca County_Eagle Nest Road for Itasca signature

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------

FS Agreement No. 21-RO-11090300-016

Cooperator Agreement No. _____

ROAD PROJECT AGREEMENT
Between
ITASCA COUNTY
And The
USDA, FOREST SERVICE,
CHIPPEWA NATIONAL FOREST

This Project Agreement (agreement) is hereby made and entered into by and between ITASCA, COUNTY OF (INC.), hereinafter referred to as “COOPERATOR,” and the USDA, Forest Service, CHIPPEWA NATIONAL FOREST, hereinafter referred to as the “U.S. Forest Service,” as specified under the authority and provisions of the Cooperative Forest Road Agreement #20-RO-11090300-027 executed between the parties on May 13, 2020.

Project Title: ROAD BLADING AND CHLORIDE TREATMENT – EAGLE NEST ROAD

I. BACKGROUND:

The parties entered into a Forest Road Cooperative Agreement (Coop Agreement) on May 13, 2020. This Coop Agreement allows for the parties to cooperate in the planning, survey, design, construction, reconstruction, improvement and maintenance of certain forest roads. The Schedule A, which is attached to the Coop Agreement, identifies the maintenance responsibilities of the parties to the specific road systems and may be revised as necessary. The process of revising the Schedule A can be labor intensive and time consuming due to requiring extensive valuations and several levels of formal review. Accordingly, formal revision of the Schedule A does not readily lend itself to rapid response times, adjusting to limited funding opportunities and a high degree of site condition specificity.

The Coop Agreement allows for specific Project Agreements between the parties with the intent of completing work as expeditiously as available funds or work opportunities allow.

The Coop Agreement identifies numerous requirements for the development of Project Agreements. These requirements include but are not limited to:

- The specific project (road) must be included in an approved U.S. Forest Service – Cooperator plan (Schedule A).
- Mutual approval.
- The cost to be borne by each party.
- The amount of cooperative funds as set forth in the Project Agreement shall be the maximum commitment of either party unless changed by a formal modification prior to incurring any expense.



- Work must be completed in accordance with agreed upon standards.

II. PURPOSE:

The purpose of this Project Agreement (agreement) is to document the parties' cooperation in the road blading and chloride treatment of Eagle Nest Road, FS 2198. The work is described in the hereby incorporated Financial and Operating plan, attached as Exhibits A and B respectively.

III. THE COOPERATOR SHALL:

- A. Perform in accordance with the Financial and Operating Plan, Exhibits A and B.
- B. Bill the U.S. Forest Service for actual costs incurred, not to exceed \$10,800.00.

IV. THE U.S. FOREST SERVICE SHALL:

- A. Perform in accordance with the Financial and Operating Plan, Exhibits A and B.
- B. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse ITASCA COUNTY for the U.S. Forest Service's share of actual expenses incurred, not to exceed **\$10,800.00**, as shown in the Financial Plan. The U.S. Forest Service shall make payment upon receipt of COOPERATOR's MONTHLY invoice. Each invoice from COOPERATOR must display the total project costs for the billing period.

Each invoice must include, at a minimum:

- 1) COOPERATOR's name, address, and telephone number
- 2) U.S. Forest Service agreement number
- 3) Invoice date
- 4) Performance dates of the work completed (start and end)
- 5) Total invoice amount for the billing period

The invoice must be forwarded to:

U.S. Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

FAX: 877-687-4894

Send a copy to: Zachary Mclellan
200 Ash Avenue NW
Cass Lake, MN 56633
zachary.mclellan@usda.gov

**V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Ryan Sutherland Address: 123 4 th St NW City, State, Zip: Grand Rapids, MN 55744 Telephone: 218-327-2853 FAX: 218-327-0688 Email: Ryan.Sutherland@co.itasca.mn.us	Name: Ryan Sutherland Address: 123 4 th St NW City, State, Zip: Grand Rapids, MN 55744 Telephone: 218-327-2853 FAX: 218-327-0688 Email: Ryan.Sutherland@co.itasca.mn.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Zachary Mclellan Address: 200 Ash Ave NW City, State, Zip: Cass Lake, MN 56633 Telephone: 218-335-8664 CELL: 218-214-3911 Email: zachary.mclellan@usda.gov	Name: Nancy Borman Address: 8901 Grand Avenue Place City, State, Zip: Duluth, MN 55808 Telephone: 218-626-4364 FAX: 218-626-4397 Email: nancy.borman@usda.gov

- B. In the event of a conflict between this Project Agreement and the Coop Agreement, the latter shall take precedence.
- C. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 USC 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).

- D. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperatives, their Employees,



Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- E. FUNDING EQUIPMENT. Federal funding under this agreement is not available for reimbursement of COOPERATOR's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over 1 year.
- F. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or COOPERATOR from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. ENDORSEMENT. Any of COOPERATOR's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of COOPERATOR's products or activities.
- H. ALTERNATE DISPUTE RESOLUTION. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to, conciliation, facilitation, mediation, and fact finding.
- I. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS: All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:
 - (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
 - (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
 - (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 - (d) If the Government determines that the recipient is not in compliance with this award provision, it:



(1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and

(2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

- J. MODIFICATION. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- K. TERMINATION. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. Neither party shall incur any new obligations for the terminated portion of this agreement after the effective date and shall cancel as many obligations as possible. Full credit shall be allowed for each party's expenses and all non-cancelable obligations properly incurred up to the effective date of termination. (Excess funds must be refunded within 60 days after the effective date, OR Excess funds must be refunded in accordance with the REFUND provision of the agreement).
- L. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of last signature and is effective **through December 31, 2021** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- M. AUTHORIZED REPRESENTATIVES. By signature below, the parties certify that the individuals listed in this document as representatives of each party are authorized to act in their respective areas for matters related to this agreement.



This agreement shall be effective as of the date herein written and shall supersede all prior existing agreements, if any, for the same roads.

KARIN GRANDIA, County Engineer
Itasca County, Minnesota

Date

MICHAEL STANSBERRY, Forest Supervisor
U.S. Forest Service, Chippewa National Forest

Date

The authority and format of this agreement have been reviewed and approved for signature.

NANCY
BORMAN

Digitally signed by NANCY
BORMAN
Date: 2021.01.13 10:14:39
-06'00'

NANCY BORMAN
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

U.S. Forest Service

OMB 0596-0217
FS-1500-17BExhibit USFS Agreement No.:
Cooperator Agreement No.: Mod. No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
COST ELEMENTS					
Direct Costs					
Salaries/Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
Supplies/Materials	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$0.00				\$0.00
Total	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00
Total Project Value:					\$10,800.00

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 100.00%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 0.00%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Salaries/Labor					\$0.00
-----------------------------	--	--	--	--	---------------

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel					\$0.00
---------------------	--	--	--	--	---------------

Equipment

Standard Calculation

Piece of Equipment	# of Miles	Cost/Mile			Total
Road Grader	4.00	\$700.00			\$2,800.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$2,800.00
-----------------	--	------------

Supplies/Materials

Standard Calculation				
Supplies/Materials		# of Miles	Cost/Mile	Total
Magnesium Chloride Application		4.00	\$2,000.00	\$8,000.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Supplies/Materials		\$8,000.00
--------------------------	--	------------

Printing

Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation

Total Printing		\$0.00
----------------	--	--------

Other Expenses

Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation

Total Other		\$0.00
-------------	--	--------

Subtotal Direct Costs	\$10,800.00
------------------------------	--------------------

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	\$10,800.00			\$0.00
Total Coop. Indirect Costs				\$0.00

TOTAL COST	\$10,800.00
-------------------	--------------------

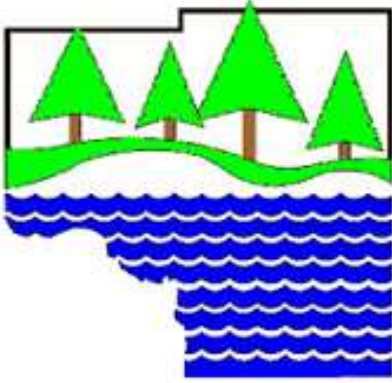
#21-RO-11090300-016
EXHIBIT B
OPERATING PLAN

STATEMENT OF WORK:

Itasca County Highway Department works cooperatively with the Chippewa National Forest to maintain Forest Service roads for residential traffic. The Forest Service agrees to pay for any materials required for work under this project agreement, up to \$10,800.00 for 2021, as agreed upon before any work is completed.

Work under this agreement will involve the following activities:

1. Blading of Eagle Nest Road FS 2198, total of 4.0 miles.
2. Annual application of magnesium chloride on Eagle Nest Road FS 2198 for dust abatement, total of 4.0 miles.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1301

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

MnDOT Detour Agreement No 1045892

BOARD ACTION REQUESTED:

Adopt the Resolution Re: MnDOT Detour Agreement No. 1045892, which approves the agreement and authorizes the necessary signatures

BACKGROUND:

MnDOT will be performs grading, bituminous milling, bituminous reclamation and bituminous surfacing construction from 0.4 miles east of Bridge 31032 over the Prairie River to 1.97 miles east of TH 65, except the limits of the City of Warba in the summer of 2021. The project is expected to require approximately four months to complete. A detour route utilizing CSAH 3 is required for the duration of the project. Itasca County will receive compensation for maintenance and the road life consumed, which is estimated at \$78,839.53. MnDOT has drafted a detour agreement and requires the County to pass a resolution entering into this agreement.

Similar detour agreements have been reviewed and approved by the County Attorney's Office in the past.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 2021-01-20 drh signed 1045892 DETOUR AGR ITASCA CO as reviewed

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

RESOLUTION

RE: MnDOT DETOUR AGREEMENT NO. 1045892

BE IT RESOLVED, that Itasca County enter into MnDOT Agreement No. 1045892 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 3 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 2 from 0.4 miles east of Bridge #31032 over Prairie River to 1.97 miles east of Trunk Highway No. 65, except the limits of the City of Warba under State Project No. 3104-60 (T.H. 2=008).

BE IT FURTHER RESOLVED, that the County Board Chair and Clerk to the County Board are authorized to execute the Agreement and any amendments to the Agreement.

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
ITASCA COUNTY
DETOUR AGREEMENT
For Trunk Highway No. 2 Detour**

State Project Number (S.P.):	3104-60	Original Amount Encumbered
State Project Number (S.P.):	3105-16	<u>\$78,839.53</u>
Trunk Highway Number (T.H.):	2=008	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and ITASCA COUNTY acting through its Board of Commissioners (County").

Recitals

1. The State is about to perform grading, bituminous milling, bituminous reclamation, and bituminous surfacing construction upon, along, and adjacent to Trunk Highway No.2 from 0.4 miles east of Bridge #31032 over Prairie River to 1.97 miles east of Trunk Highway No. 65, except the limits of the City of Warba under State Project No. 3104-60 (T.H. 2=008); and
2. The State requires a detour to carry T.H. 2 traffic on County State Aid Highway No. 3 during the construction; and
3. The County is willing to maintain the T.H. 2 detour; and
4. The State is willing to reimburse the County for the road life consumed by the detour and detour maintenance as hereinafter set forth; and
5. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement;

- 1.1. Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. Expiration Date.** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. Detour.

- A. Location(s).** The State will establish the T.H. 2 detour route on the following County road(s) as detailed in the project plans or Special Provisions:
County State Aid Highway (C.S.A.H.) No. 3 for a total distance of 18.2 miles.
- B. Modification of the Detour Route.** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the

County for changes to the detour route. If such change increases the State's total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.

- A. Axle Loads and Over-Dimension Loads.** The County will permit 9-ton axle loads on the detour route. Over-dimension loads will be allowed by MnDOT permit.
- B. Traffic Control Devices.** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.
- C. Duration.** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. Maintenance.

- A.** The County will maintain the portion of the detour that is on City streets/County roads, and furnish all necessary labor and materials, to the satisfaction of the State's District Maintenance Engineer at Duluth.
- B. County's Failure to Adequately Maintain.** If the County fails to adequately maintain the detour as provided in Section 2.2.A. of this Agreement, of which failure the State will be the sole judge, the State may perform such work or cause it to be performed, as the State's District Maintenance Engineer considers necessary, to properly and adequately maintain the T.H. 2 detour. The State may retain the cost of such maintenance from any moneys then due, or thereafter becoming due, to the County under this Agreement. This paragraph will not be construed to relinquish any rights of action that may accrue on behalf of the State against the County for any breach of agreement.

2.3. Basis of State Cost.

- A. Road Life Consumed.** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.
 - i.** The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.
 - ii.** The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".
- B. Maintenance Costs.** The State's detour maintenance cost will be equal to the amount computed by using the "Gas Tax Method" formula under Section 2.3.A.

3. Payment

The State's payment consists of the sum of the road life consumed and maintenance amounts.

- 3.1. For Road Life Consumed.** The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

The State's estimated cost for the road life consumed by the detour is based on the data below:

<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
0.00513	4010	18.2	117	\$43,804.53
Road Life Consumed Amount:				<u>\$43,804.53</u>

- 3.2. For Maintenance. \$35,035.00** is the State's estimated cost for detour maintenance based on \$500.00 multiplied times a County road length of 18.2 miles times a detour duration of 3.85 months.

The State may retain the cost of State performed detour maintenance, as provided for in Section 2.2 of this Agreement, from any moneys then due, or thereafter becoming due, to the County under this Agreement.

3.3. Total Payment and Maximum Obligation.

- A. \$78,839.53** is the State's estimated payment for road life consumed (**\$43,804.53**) and maintenance (**\$35,035.00**).
- B. \$120,000** is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

- 3.4. Conditions of Payment.** The State will pay the County the State's total road life consumed and maintenance payment amount after performing the following conditions.

- A.** Execution of this Agreement and the County's receipt of the executed Agreement.
- B.** State's encumbrance of the State's total payment amount.
- C.** State's removal of all detour signs.
- D.** State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
- E.** State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed and maintenance payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the County roads used as a T.H. 2 detour to as good condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Morris Luke, Assistant District Traffic Engineer (or successor)
 Address: 1123 Mesaba Ave., Duluth, MN 55811
 Telephone: (218) 725-2778
 E-Mail: morris.luke@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title: Karin Grandia, County Engineer (or successor)
 Address: 123 NE 4th Street, Grand Rapids, MN 55744
 Telephone: (218) 327-2853
 E-Mail: karin.grandia@co.itasca.mn.us

6. Assignment; Amendments, Waiver; Contract Complete

- 6.1. *Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. *Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. *Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

- 11.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.
- 11.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued

at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000571585

ITASCA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

Duane Hill

Digitally signed by Duane Hill
Date: 2021.01.20 12:52:31 -06'00'

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

ITASCA COUNTY

RESOLUTION

IT IS RESOLVED that ITASCA County enter into MnDOT Agreement No. 1045892 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 3, as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 2 from 0.4 miles east of Bridge #31032 over Prairie River to 1.97 miles east of Trunk Highway No. 65, except the limits of the City of Warba under State Project No. 3104-60 (T.H. 2=008).

IT IS FURTHER RESOLVED that the _____
(Title)
and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of ITASCA County at an authorized meeting held on the _____ day of _____, 2021, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2021

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1303

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

Sponsor Resolution for Feeley Township LRIP Application

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by Feeley Township.

BACKGROUND:

The LRIP has a program called Routes of Regional Significance and Townships can apply for funds to improve local roads. The maximum grant amount is \$1.25 million. The funds can only be used for capital construction costs and townships must pay for all project development costs including, but not limited to, engineering, permitting and right-of-way. Additionally the Township must agree to cover all costs in excess of the grant amount.

Townships are required to have their local County act as a sponsor and fiscal agent for the project.

Feeley Township is applying for LRIP funds to rehabilitate the Shallow Lake Road from Highway 2 to South Shallow Lake Road. The road is paved and the bituminous has reached the end of its useful life and needs to be rehabilitated.

The Township has passed a resolution committing to the project and agreeing to cover any costs not covered by the LRIP grant.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Resolution 2021-01 (Local Road Improvement Program)

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

RESOLUTION 2021-1

RE: RESOLUTION OF SUPPORT FROM SPONSORING AGENCY

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or Rural Road Safety criteria; and

WHEREAS, non state aid cities and townships must have a county sponsor to apply for LRIP funding; and

WHEREAS, Feeley Township has requested that Itasca County Sponsor its application for the rehabilitation of a portion of the Shallow Lake Road from Highway 2 to South Shallow Lake Road; and

WHEREAS, Feeley Township understands that it will be responsible for all costs not covered by LRIP funding including all engineering and right of way costs and any construction costs over the funding cap.

NOW THEREFORE BE IT RESOLVED, that the County of Itasca hereby agrees to act as a sponsor/fiscal agent for the application from Feeley Township for LRIP funding for the rehabilitation of a portion of the Shallow Lake Road.

**FEELEY TOWNSHIP
RESOLUTION #2021-01**

Resolution Approving 2021 Local Road Improvement Program (LRIP) Funding Application to the Minnesota Department of Transportation (MnDOT) for Shallow Lake Road Improvements

WHEREAS, Shallow Lake Road Improvement Project (i.e. Project) includes upgrades to Shallow Lake Road from Hwy 2 to the intersection of South Shallow Lake Road, and

WHEREAS, Shallow Lake Road serves as a paved thoroughfare providing a route of regional significance including access to Shallow Lake and a connection between a trunk highway and a county road (Highway 2 and County Road 72), and

WHEREAS, Shallow Lake Road is currently in need of safety improvements to address road deterioration due to improper design and construction, and

WHEREAS, Feeley Township has had Ryan Sutherland from the Itasca County Engineer Department to conduct core samples to determine an improper base is the cause to the deterioration in the road, and

WHEREAS, Over the past 2.5 years, Feeley Township has invested \$42,000 into temporary improvements to address the road's poor conditions including cracks and potholes due to weathering, usage and improper base, and

WHEREAS, The existing roadway requires heavy yearly maintenance, and

WHEREAS, The MnDOT has solicited grant applications for funding administered through the LRIP, which targets routes of regional significance, and

WHEREAS, The grant requires the township to work with Itasca County to act as a sponsor for the Feeley Township LRIP funding application and the associated Project development, and

WHEREAS, Itasca County is supportive of the proposed Project, and

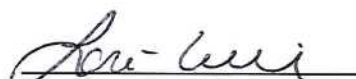
WHEREAS, The proposed year for the said Project construction is 2022, and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWNSHIP OF FEELEY, MINNESOTA:

1. Supports the upgrade of Shallow Lake Road to address safety concerns and road surface deterioration.
2. Supports the preparation and submission of the 2021 LRIP funding application to advance the improvements of Shallow Lake Road.
3. Provides assurance that the Feeley Township will pay costs associated with the Project and Feeley Township staff will ensure that all aspects of the LRIP funding requirements are met and the Project's schedule is followed.

ADOPTED by the board on this 25th day of January 2021.


Thomas Mikelson, Chair


Attest: Lori Gill, Clerk



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1310

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

Sponsor Resolution for Ardenhurst Township LRIP Application

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by Ardenhurst Township.

BACKGROUND:

The LRIP has a program called Routes of Regional Significance and Townships can apply for funds to improve local roads. The maximum grant amount is \$1.25 million. The funds can only be used for capital construction costs and townships must pay for all project development costs including, but not limited to, engineering, permitting and right-of-way. Additionally the Township must agree to cover all costs in excess of the grant amount.

Townships are required to have their local County act as a sponsor and fiscal agent for the project.

Ardenhurst Township is applying for LRIP funds to upgrade Stones Road from County Road 174 to its end at Stones Resort. The road has a gravel surface and has little elevation difference from the surrounding swamp. Every spring, the road experiences flooding and is in need of an upgrade. The Township has passed a resolution committing to the project and agreeing to cover any costs not covered by the LRIP grant.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Ardenhurst Resolution

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

RESOLUTION 2021-1

RE: RESOLUTION OF SUPPORT FROM SPONSORING AGENCY

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or Rural Road Safety criteria; and

WHEREAS, non state aid cities and townships must have a county sponsor to apply for LRIP funding; and

WHEREAS, Ardenhurst Township has requested that Itasca County Sponsor its application for the upgrade of Stones Road from CR 173 to the end near Stones Resort; and

WHEREAS, Ardenhurst Township understands that it will be responsible for all costs not covered by LRIP funding including all engineering and right of way costs and any construction costs over the funding cap.

NOW THEREFORE BE IT RESOLVED, that the County of Itasca hereby agrees to act as a sponsor/fiscal agent for the application from Ardenhurst Township for LRIP funding for the upgrade of Stones Road.

Ardenhurst Township Resolution

State of Minnesota
Itasca County
Ardenhurst Township

Resolution authorizing Ardenhurst Township to make application for funding from Minnesota Department of Transportation "Local Road Improvement Program" (LRIP).

Whereas the Ardenhurst Township Board of Supervisors approves of the attached application for the township owned "Stones' Road" badly needed upgrade project; and

Whereas this project will benefit four resident households and Stones Resort at the end of this township road; and

Whereas the township is committed to funding any amounts above a LRIP award, including amounts to develop engineering plans and specifications.

Now be it resolved that the Ardenhurst Township Board of Supervisors does unanimously adopt this resolution.

Whereupon said resolution was declared duly passed and adopted on this 14th day of January, 2021.

Ardenhurst Board of Supervisors:

Chairman Andy Martin:



Supervisor Walter Breeze:



Supervisor Ray Reitan





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1315

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Surface Lease Amendment

BOARD ACTION REQUESTED:

Approve Seventh Amendment to Surface Lease between United States Steel Corporation (US Steel) and Itasca County, and authorize necessary signatures.

BACKGROUND:

Amendment provided for a snowmobile trail re-route on the Nashwauk Snowmobile Trail.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Seventh Amendment Surface Lease - US Steel
2. Nashwauk Trail Re-route on US Steel Map 1
3. Nashwauk Trail Re-route on US Steel Map 2

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------

SEVENTH AMENDMENT TO SURFACE LEASE (Snowmobile Trails and All-Terrain Vehicle Trails)

This SEVENTH AMENDMENT TO SURFACE LEASE (Snowmobile Trails and All-Terrain Vehicle Trails) (this "**Amendment**") is made this ____ day of _____, 20____ by and between UNITED STATES STEEL CORPORATION, a Delaware corporation ("**Lessor**"), and ITASCA COUNTY, a Municipal Corporation ("**Lessee**").

WITNESSETH:

WHEREAS, Lessor and Lessee entered into a "Surface Lease (Snowmobile Trails)" dated January 1, 2006 (as the same may have been amended as of the date hereof, including amendments dated on or about February 12, 2007, March 2, 2007, January 7, 2008, October 18, 2017, and January 28, 2019, which, among other things, amended the name of said agreement to "Surface Lease (Snowmobile Trails and All-Terrain Vehicle Trails)") (the "**Lease Agreement**"), pursuant to which Lessor leased to Lessee certain "Leased Premises" described therein; and

WHEREAS, upon and subject to the terms and conditions set forth herein, Lessor and Lessee desire to amend the Lease Agreement as set forth herein.

NOW, THEREFORE, for and in consideration of the premises, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the parties agree as follows:

1. **Incorporation: Definitions.** The foregoing recitals are hereby incorporated in this Amendment as if fully set forth below. All capitalized terms used but not otherwise defined herein shall have the meanings ascribed to them in the Lease Agreement.

2. **Amendment.** From and after the date of this Amendment, the Lease is hereby amended as set forth below:

(a) Section 1 (Leased Premises) of the Lease is hereby amended to add to the Leased Premises the portions of Lessor's following lands in Township 57 North, Range 22 West, Itasca County, MN identified in the drawing entitled "US Steel Parcels" attached to this Amendment as "**Exhibit A**" and incorporated herein by reference (the "**2019 Snowmobile Land**")

1. Parcel Number: 30-009-4100; NE ¼ of SE ¼ of Section 9
2. Parcel Number: 30-010-3200; NW ¼ of SW ¼ of Section 10
3. Parcel Number: 30-010-2300; SW ¼ of NW ¼ of Section 10
4. Parcel Number: 30-009-1400; SE ¼ of NE ¼ of Section 9

(b) Exhibit A to this Amendment depicting the Additional Snowmobile Land is hereby added to the Lease and incorporated therein by reference.

(c) The words "and all-terrain vehicle" that were added to Section 3 (Purpose) of the Lease pursuant to the amendment thereof dated October 18, 2017, shall not apply to the Additional Snowmobile Land, and the Additional Snowmobile Land may be used only for the operation of snowmobiles, and may not be used for the operation of all-terrain vehicles.

3. **Miscellaneous.**

(a) **Survival of Lease Agreement.** Except as amended herein, all the terms, covenants, and

conditions of the Lease Agreement shall remain in full force and effect.

(b) Entire Agreement. This Amendment contains all of the terms, promises, covenants, conditions, and representations made or entered into by or between the parties hereto with respect to the subject matter hereof. This Amendment supersedes all prior discussions and agreements, whether written or oral, between the parties with respect to the subject matter hereof and constitutes the sole and entire agreement between the parties with respect thereto. This Amendment may not be modified or amended unless such amendment is set forth in writing and executed by both parties hereto.

(c) Successors and Assigns. This Amendment shall apply to, inure to the benefit of, and be binding upon and enforceable against the parties hereto and their respective heirs, successors, and or assigns.

(d) Headings. The headings inselied at the beginning of each paragraph and/or subparagraph are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms or provisions hereof.

(e) Governing Law. This Amendment shall be governed by and construed in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date above.

UNITED STATES STEEL CORPORATION

ITASCA COUNTY

By:  _____

By: _____

Name: Lukas Klemke _____

Name: _____

Title: Plant Manager, MOO Mines _____

Title: _____

UNITED STATES STEEL CORPORATION

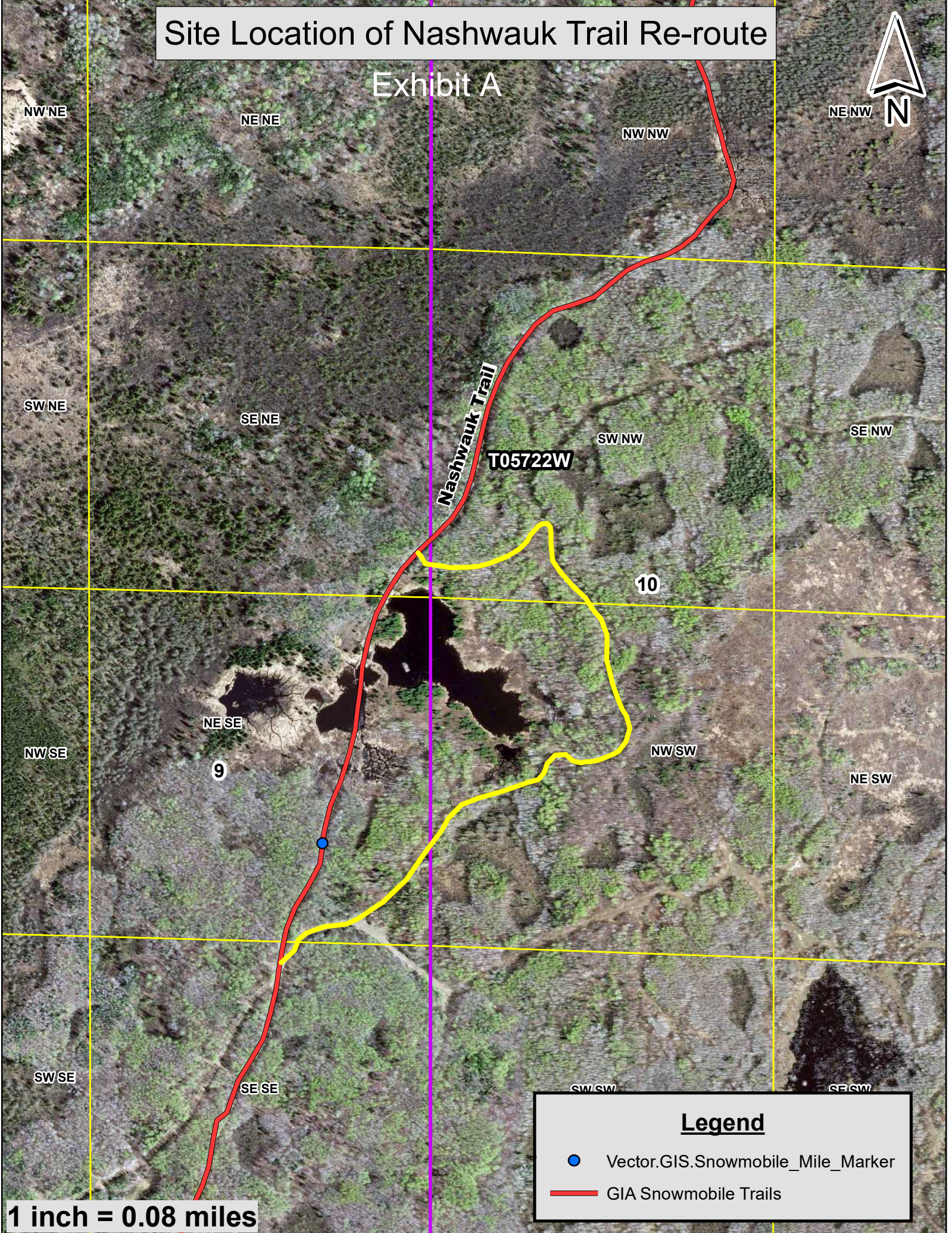
By:  _____

Name: Travis Kolari _____

Title: Plant Manager, MOO Plants _____

Site Location of Nashwauk Trail Re-route

Exhibit A



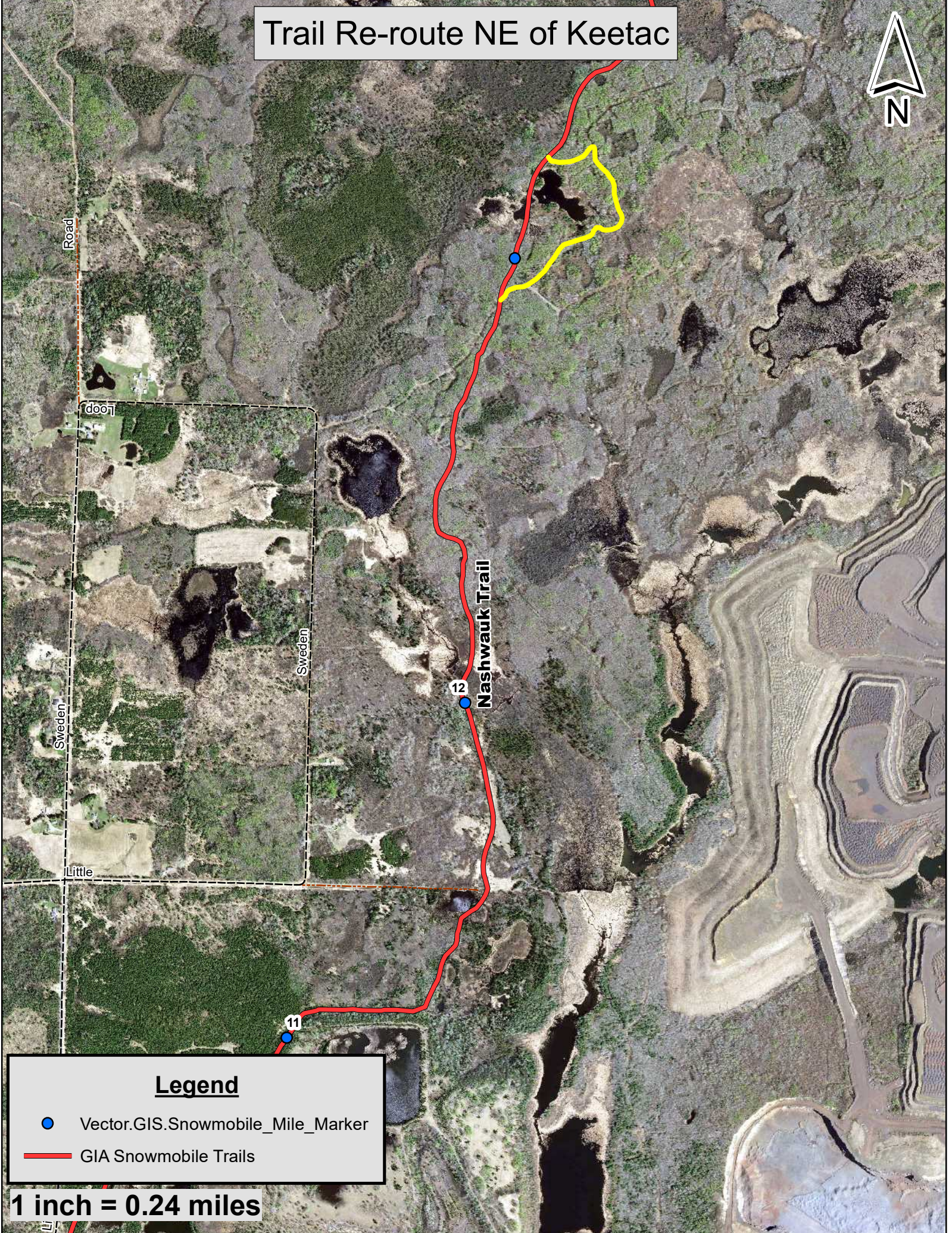
Legend

 Vector.GIS.Snowmobile_Mile_Marker

 GIA Snowmobile Trails

1 inch = 0.08 miles

Trail Re-route NE of Keetac



Legend

 Vector.GIS.Snowmobile_Mile_Marker

 GIA Snowmobile Trails

1 inch = 0.24 miles



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1311

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1300

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

Special Legislation for Sale of Tax Forfeited Land to Leech Lake Band of Ojibwe

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Seeking special legislation to sell that part of Lot 2, Section 27, Township 145, Range 26, which is a cemetery located within the Leech Lake Reservation, directly to the Leech Lake Band of Ojibwe.

BACKGROUND:

On August 3, 2004, Parcel #75-027-2413 was forfeited to the State to be held in Trust for the Taxing Districts. On October 31, 2019, Parcel #75-027-2415 forfeited to the State to be held in Trust for the Taxing Districts. Said parcels contain a cemetery located within the boundaries of the Leech Lake Reservation. The public interest would be best served by selling this tax-forfeited land directly to the Leech Lake Band of Ojibwe in order to preserve the cemetery. Special Legislation must be approved to allow this direct sale.

COUNTY ATTORNEY REVIEW: NA

SUPPORTING DOCUMENTATION:

1. Map 75-027-2413_2415

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

RESOLUTION

RE: SEEKING SPECIAL LEGISLATION TO SELL THAT PART OF LOT 2, SECTION 27, TOWNSHIP 145, RANGE 26, WHICH IS A CEMETERY LOCATED WITHIN THE LEECH LAKE RESERVATION, DIRECTLY TO THE LEECH LAKE BAND OF OJIBWE

WHEREAS, the following described parcel is tax-forfeited land within Itasca County:
All that part of Government Lot 2, Section 27, Township 145 North; Range 26 West, lying northeasterly of the northeasterly Right of Way line of C.S.A.H 39 and northwesterly of the following described line:

Commencing at the Northwest corner of said Government Lot 2; thence South 89 degrees 21 minutes East, along the North line of said Government Lot 2 a distance of 286 feet more or less to a point on the northeasterly right of way line of the C.S.A.H. 39 Right of Way; thence South 51 degrees 01 minute East, 260.41 feet to the point of beginning of the line to be described; thence North 42 degrees 11 minutes East to intersect the water's edge of Ball Club Lake and there said line terminates.

WHEREAS, said parcels forfeited to the State in Trust for the Taxing Districts on August 3, 2004 and October 31, 2019, and

WHEREAS, said parcels were classified in 2005 and 2020 by the Itasca County Land Classification Committee as non-conservation.

WHEREAS, the Itasca County Board of Commissioners believes that the public interest would best be served by selling the tax-forfeited land to the Leech Lake Band of Ojibwe in order to preserve the cemetery located on said parcel; and

WHEREAS, special legislation from the State of Minnesota is required to sell the tract through a private sale directly to the Leech Lake Band of Ojibwe.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners requests that the State of Minnesota approve special legislation that would allow private sale of the above described parcels to the Leech Lake Band of Ojibwe.

75-027-2413 & 75-027-2415
Pt of Lot 2, Section 27, Township 145, Range 26



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.



0 25 50 100
Feet

Seeking Special Legislation 2021



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1305

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

Special Legislation for Sale of Tax-Forfeited Land to a Private Landowner

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Seeking special legislation to sell a tax-forfeited parcel to a private landowner, which would allow sale of the South 2 rods of the East 16 rods of Government Lot 14, Section 4, Township 60, Range 26, West of the Fourth Principle Meridian, containing approximately 0.20 acres, known as parcel #38-004-2803.

BACKGROUND:

On October 16, 1980, Gordon Gregerson took title to the above described parcel #38-004-2803, where his house was thereby physically located, together with a parcel of land directly south, described as the North 10 rods of the East 16 rods of the Northeast Quarter of the Southeast Quarter, Section 4, Township 60, Range 26, known as Parcel #38-004-3102. These parcels together were Gregerson's homestead. Gregerson died in 1988, at which time his estate transferred to Donald Gregerson the parcel 38-004-3102. Subsequently, Donald Gregerson transferred the property to Vincent Holsman, the current adjacent landowner. These transfers inadvertently did not include the above described property where the home is physically located, known as 38-004-2803, resulting in the nonpayment of taxes and forfeiture to the State of Minnesota in Trust for the Taxing Districts in 2017. Direct sale of said tax forfeit parcel to Vincent Holsman will allow purchase of the parcel containing the home he currently occupies, which was not previously transferred to him in error.

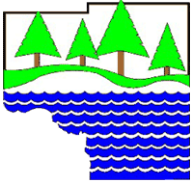
COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Location_Map 38-004-2803

02/02/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 02/09/2021 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

RESOLUTION

**RE: SEEKING SPECIAL LEGISLATION TO SELL A TAX-FORFEITED PARCEL TO A PRIVATE
LANDOWNER**

WHEREAS, the following described parcel is tax-forfeited land within Itasca County: the South 2 rods of the East 16 rods of Government Lot 14, Section 4, Township 60, Range 26, West of the Fourth Principle Meridian, containing approximately 0.20 acres, known as Parcel #38-004-2803.

WHEREAS, said parcel forfeited to the State in Trust for the Taxing Districts on October 31, 2017, and

WHEREAS, said parcel was classified in 2018 by the Itasca County Land Classification Committee as non-conservation, and

WHEREAS, the house located on said forfeited parcel is occupied by the adjacent landowner to the south. Said parcel was not transferred to this adjacent landowner in error. This resulted in the landowner not receiving the tax statements and ultimately being forfeited to the State of Minnesota in Trust for the Taxing Districts, and

WHEREAS, the Itasca County Board of Commissioners believes that the public's interest would best be served by selling the tax-forfeited land directly to Vincent V. Holsman, who currently occupies the house located on the said tax forfeit parcel and owns the adjacent parcel to the south, and

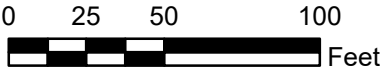
WHEREAS, special legislation from the State of Minnesota is required to directly sell the said tax-forfeited parcel to a private party.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners requests that the State of Minnesota approve special legislation that would allow direct private sale of the above described tax-forfeited parcel to Vincent V. Holsman.

Parcel #38-004-2803



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.



Seeking Special Legislation 2021



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 2, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1312

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Andy Arens

AGENDA ITEM:

Upper Mississippi Headwaters 1 Watershed/1 Plan (UMHW 1W1P) Draft Comment Period

BOARD ACTION REQUESTED:

Review/Discuss draft documents.

BACKGROUND:

Summary documents are included. The full draft of the UMHW 1W1P can be found at:
<https://headwatershed.org/plan>.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Plan_and_Poke-Winni_imple_summs
2. Section3_action_tables

RESULT:

INFORMATIONAL - NO ACTION TAKEN

Mississippi River Headwaters Watershed Summary

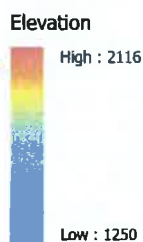
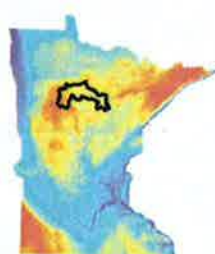
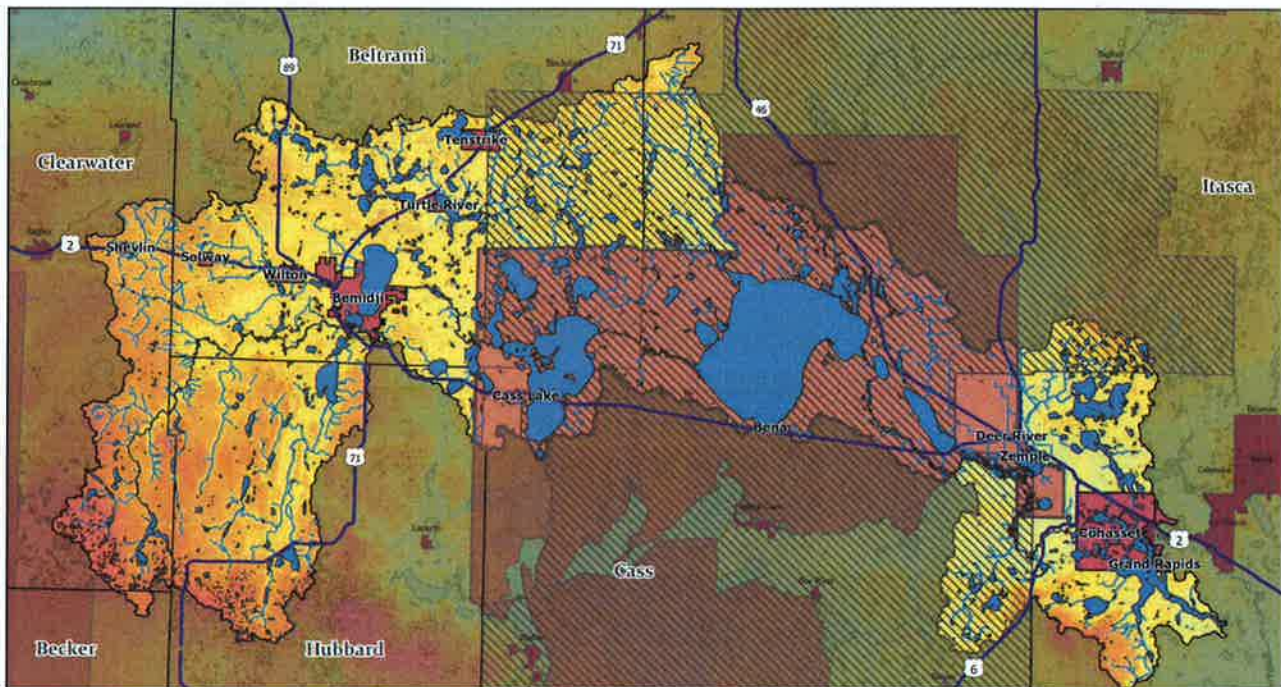


A watershed describes an area of land that contains a common set of streams and rivers that all drain into a larger body of water.

The key word with watersheds is "connection." The water within a watershed is always moving. Groundwater and surface water are connected. Land is connected to neighboring properties. Together they may be connected to a stream which leads to a lake or larger river. Streams and rivers form extensive drainage networks. What you do on your land has the potential to affect many other places. Protecting one means protecting all.



White arrows on the map show the flow of water throughout this watershed. Each of the landowners are affected in some way by what their neighbors are doing with their land.



General watershed map of the Mississippi River Headwaters Watershed planning boundary created from the Board of Water and Soil Resources suggested planning boundary.



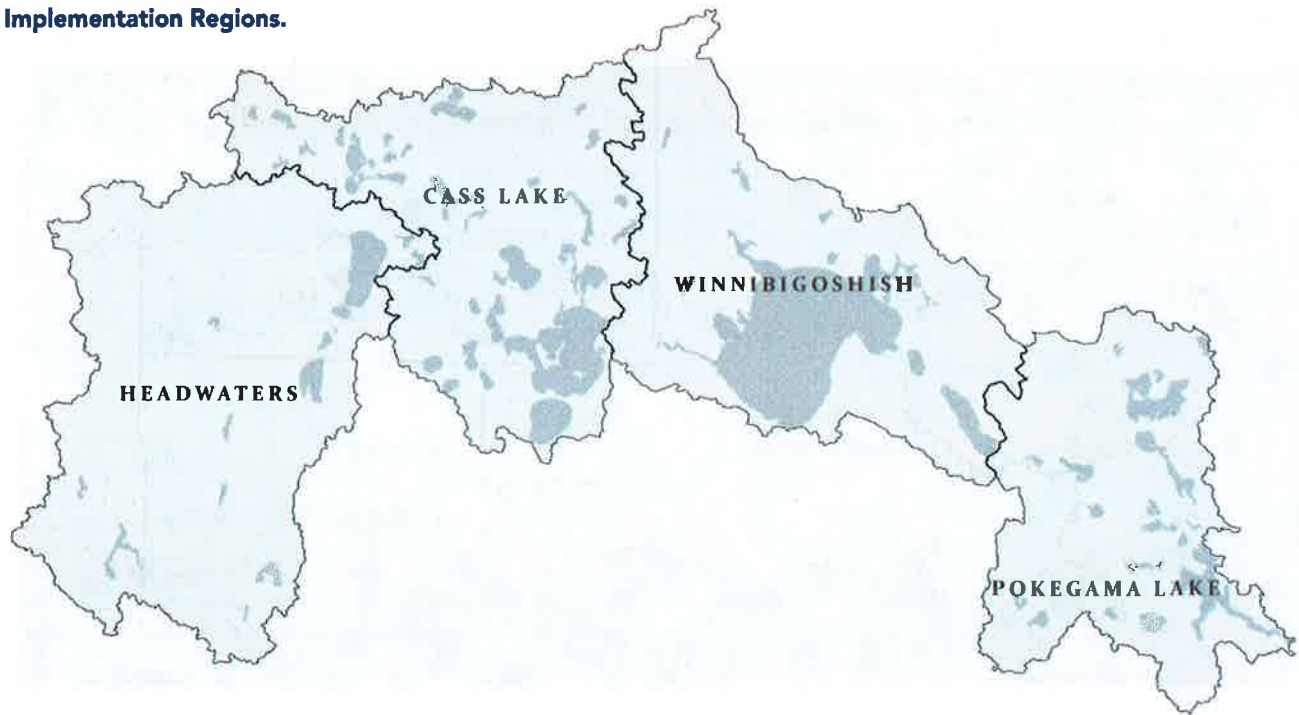
- Mississippi River Headwaters Watershed
- Lakes
- Rivers and Streams
- Roads
- Chippewa National Forest
- Leech Lake Reservation
- Cities
- County Boundaries

A Glance at the Watershed

The Mississippi River Headwaters Watershed (Watershed) has numerous surface water resources, which include 885 river miles and 180,375 lake acres. The abundance of water resources includes some of Minnesota's largest lakes, including Cass Lake and Lake Winnibigoshish. The Watershed is a popular tourist destination, offering exceptional fishing, hunting, camping, and other recreational opportunities. It is perhaps best known as the birthplace of the mighty Mississippi River, which flows 2,552 miles through ten states before emptying into the Gulf of Mexico.

The Watershed encompasses 1,228,810 acres, of which 53% are publicly owned. Most of these public lands are located in the central part of the Watershed in the Chippewa National Forest. Forests make up 42% (512,638 acres) of the land cover and lakes and wetlands make up 39% (483,931 acres). Because over 80% of the watershed is forested or covered by water, it has maintained a level of biological integrity, with only two of the 122 lakes assessed failing to meet water quality standards. The abundance and quality of forests, lakes, and wetlands are critical components of the local economy, which is driven by the forest industry and tourism. However, the Watershed is not without its threats, mainly due to increasing disturbed land cover as a result of agriculture and impervious area expansion. Within the Watershed, agriculture accounts for 10% of land use, while impervious areas make up 3%. There are increasing development trends around area lakes as well as around the cities of Grand Rapids and Bemidji. Additionally, 57,708 acres of forests, mostly in the western portion of the Watershed, have been converted to another land cover type since 2001.

Implementation Regions.



Implementation Regions and Goals

For this Plan, four different Implementation Regions (See map above) were created based on geographic similarities of land use, current level of protection, and actions from primary and secondary issues. The Implementation Regions present a profile of actions from the primary and secondary issues to provide high-level implementation themes.

The table on the next page summarizes the goals of each issue and gives an example of implementation actions to achieve those goals. These issues were grouped into three categories based on public input and Advisory Committee recommendations, giving greater focus to primary and secondary issues over the next 10 years. Each of the issues have varying implementation throughout the Mississippi River Headwaters Watershed.

Targeted action locations are specific for each issue. Most action locations are based on existing knowledge or have been identified in local or state reports and plans. Forest Stewardship and Agriculture Stewardship have been targeted through additional value-based analysis. Forest Stewardship locations are selected based on an additive combination of proximity to lakes, adjacency to public lands, and habitat quality. Agriculture Stewardship locations were selected based on an additive combination of proximity to water resources, soil type, and slope.

Implementing actions from each Plan issue will create a combined effect on targeted resources. For example, actions from the Lake Stewardship and Agriculture Stewardship issues will have a combined phosphorus reduction for those resources.



Primary Issues

Summary of Goals	Examples of Implementation
Forest Stewardship: Increase forest best management practices and number of protected acres, retain contiguous blocks of forestlands, and minimize forest fragmentation.	• SWCD tree program • Forest stewardship planning • SFIA, 2c. and conservation easements
Lake Stewardship: Restore lakeshore habitat and reduce phosphorus loading.	• Rain gardens, rain barrels, and drainage management • Install riparian buffers • Install bio-engineering practices along the shoreline
Agriculture Stewardship: Improve soil health through best land management practices on cultivated and pasture lands.	• Soil testing • Sustainable grazing management • Agricultural Water Quality Certification Program • Cover crops, reduced tillage, and nutrient management
Urban Stewardship: Increase understanding of stormwater delivery to priority resources and enhance management of stormwater runoff and chlorides.	• Curb cut rain gardens, tree boxes, and native planting areas • Review of current infrastructure • Upgrades to road salt management and equipment

Secondary Issues

Summary of Goals	Examples of Implementation
Environmentally Sensitive Lands: Improve protection of prioritized habitat.	• Riparian vegetation best management practices • Wild rice easements • Native pollinator plantings
Subsurface Sewage Treatment System Management: Reduce private wastewater impacts to local drinking water and priority surface waters.	• Local voluntary inventories • Voluntary assessments • Zero-interest loan program
Water Course Stewardship: Improve aquatic habitat connectivity and enhance local road and access management.	• Dam replacement • Road salt management • Culvert inventory and replacement • Installation of long-term monitoring gauges

Tertiary Issues

Summary of Goals	Examples of Implementation
Drinking Water Stewardship: Protect drinking water resources through proactive testing, education, and information.	• Well sealing • Well testing • Flooded well test kits
Invasive Species Management: Enhance coordination of local aquatic and terrestrial invasive species programs.	• Creation of a cooperative weed management area • Pest management BMPs

The Mississippi River Headwaters Watershed Comprehensive Watershed Management Plan will be implemented through a Memorandum of Agreement (MOA) between Beltrami, Cass, Clearwater, Hubbard, and Itasca Counties and their respective Soil and Water Conservation Districts (SWCDs). The graphic details how these local partners intend to work cooperatively to implement Plan actions and how the administrative duties will be handled.

Decision-Making and Staffing

Implementation of the Plan will require increased collaboration and coordination between Plan partners to determine staff workload and fund distribution. Success of the Plan will depend on generating active participation and partnerships throughout implementation.

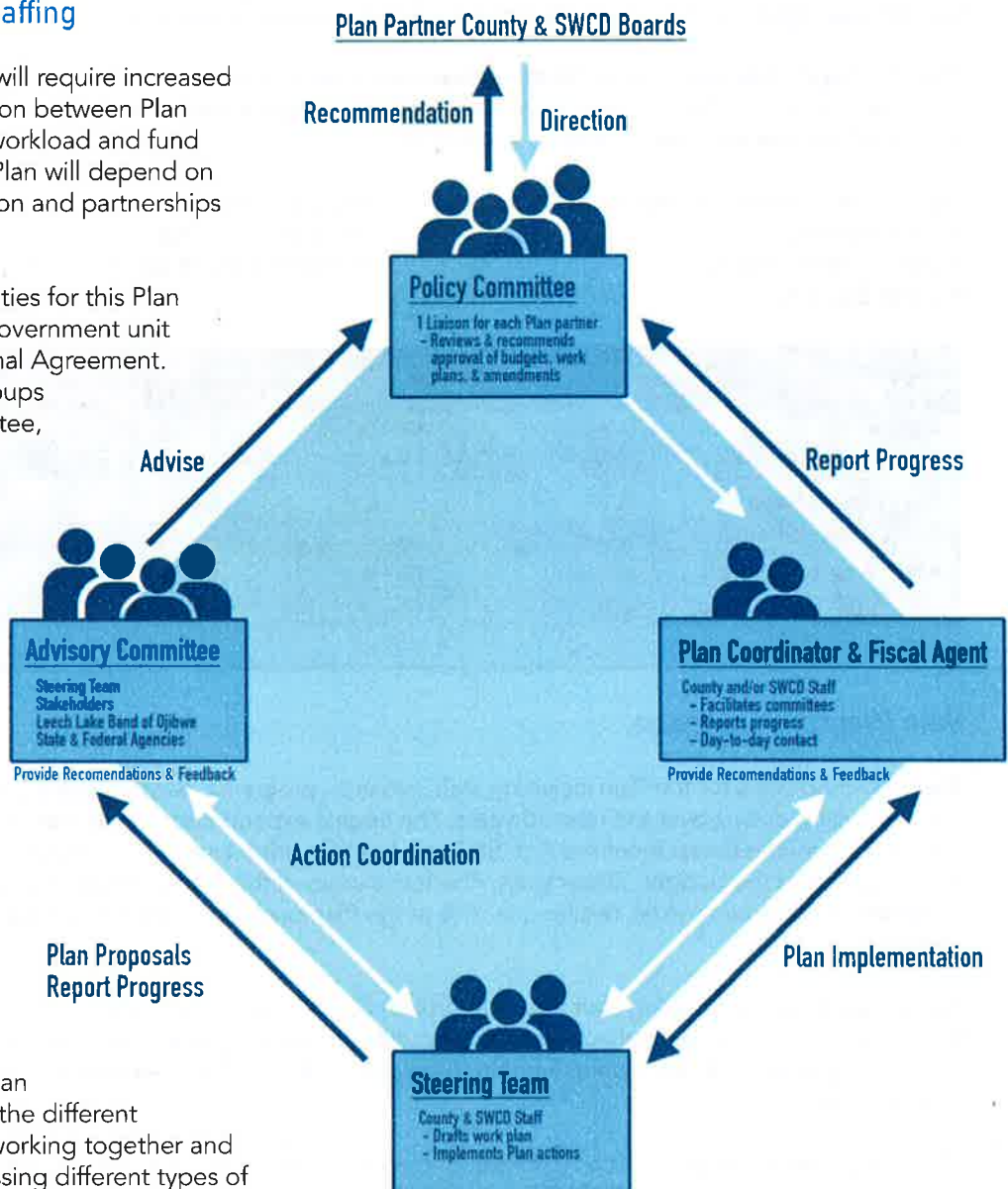
The decision-making authorities for this Plan will remain with each local government unit (LGU) as outlined in the formal Agreement. In addition, the planning groups including the Policy Committee, Advisory Committee, and Steering Team from the Plan development process will be maintained throughout the lifespan of the Plan. A Fiscal Agent and Plan Coordinator will be appointed to facilitate implementation by using existing county structures.

Identification and Coordination of Shared Services

Shared Services

Water resource staffing at the local level is typically small, and few of the local conservation organizations can afford staff to implement all the different actions in this Plan. Rather, working together and pooling resources and accessing different types of expertise can make the best use of the available resources, reduce redundancy, and leverage differing organizational strengths. Areas of potential coordination of services include:

- Grant applications and funding
- Facilities and meeting rooms
- Construction of best management practices (BMPs)
- Funding of projects or programs
- Editorial space in the regularly distributed county newsletters
- Jointly hosted public workshops on topics ranging from rain gardens to forest practices and maintenance of cover crops
- Water quality monitoring staff and equipment
- Staff expertise



Funding

The extent to which Plan partners can implement the Mississippi River Headwaters Watershed Comprehensive Plan is based on a sustained level of funding. The difference between current and needed revenue is expected to be filled primarily with funds from Clean Water, Land, and Legacy Amendment and Sustainable Forest Incentive Act funding, but additional funds may be sought as opportunities arise.

The Mississippi River Headwaters Steering Team will pursue funding opportunities corroboratively in addition to watershed implementation funding to sustain implementation activities described in the action tables. To implement the Plan, our anticipated funding sources are:

- Watershed-Based Implementation Funding
- State Funding
- Collaborative Grants
- Other Sources
- Local Funding
- Federal Funding
- Tribal Partnerships

Programs	Yearly Local Funding & Match (base fund level)	Yearly Watershed-Based Implementation Funding	Yearly Non-Watershed Based Implementation Funding	Estimated Total Plan Cost (10 Years)
Incentive	\$154,260	\$309,547	\$3,621,389	\$40,851,957
Low-Interest Loans	\$105,000	\$2,400	\$37,500	\$1,449,000
Conservation Easements	\$4,100	\$25,960	\$420,000	\$4,501,400
Regulatory and Enforcement	\$118,500	\$0	\$0	\$1,185,003
Data Collection and Monitoring	\$10,346	\$59,870	\$5,500	\$757,159
Public Participation & Engagement	\$6,378	\$36,200	\$4,300	\$468,783
Total	\$398,664	\$433,977	\$4,288,689	\$51,213,383

Plan Program Expenses

The estimated costs for the Plan including staff, projects, programs, data collection, and outreach amount to just over 50 million dollars over the next 10 years. The largest expenditures in this Plan are due to actions implementing the Sustainable Forest Incentive Act (SFIA) and conservation easements. These state-funded programs are 65% and 12% of the budget, respectively. The focus areas of this Plan are incentive programs (71%) followed by conservation easements (6%), resulting in 77% of the Plan budget directed toward projects and practice implementation.

Plan program costs, including staff time, are broken down in the table above. This table indicates current local funding, the estimated watershed-based implementation funding, estimated non-watershed-based implementation funding (state funding, federal funding, tribal partnerships, and other sources), and the total implementation schedule cost.

The yearly base funding level is an estimate of current expenditures that includes actions from Plan partners' grant programs. The current level of investment by each Plan partner is expected to remain the same during the 10-year implementation period. This expenditure also includes all state programs and conservation delivery grants including the Natural Resources Block Grant and SWCD Local Capacity Building Grants delivered by the local units of government. Watershed-based implementation funding is the anticipated non-competitive funding needed to implement incentive, data collection, and public participation Plan actions and fund staff time for each year. Yearly non-watershed-based implementation funding expenses are staff time and implementation actions that are funded by state or federal governments, collaborative grants, tribal partnerships, and other sources.

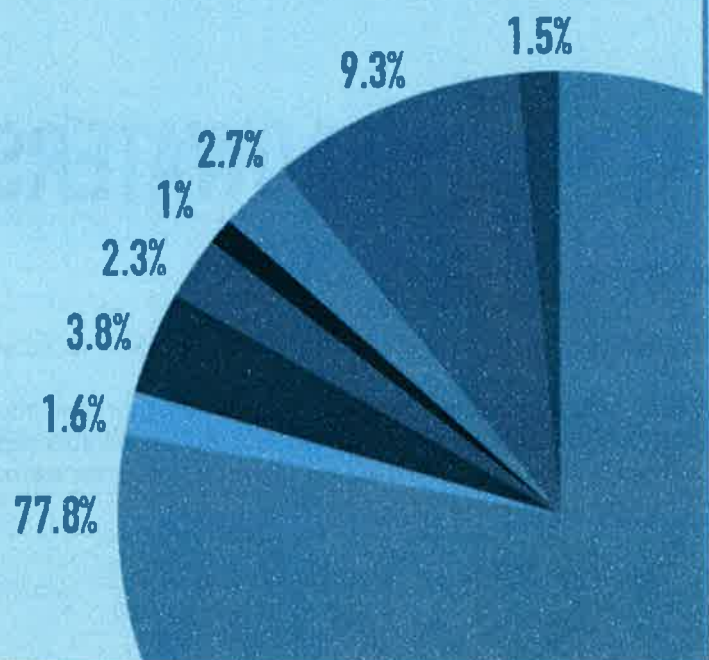
Plan Implementation Expenses

Program funds to implement actions are heavily weighted towards Forest Stewardship actions, which make up 77.8% of the expected expenses as shown in the pie chart below. This figure shows the proportion of estimated total costs by issue. While Forest Stewardship and Environmentally Sensitive Lands make up a clear majority of Plan costs, their fund source distribution is disproportionately weighted towards other funding sources, as shown in the table to the right. This table shows the proportion of watershed-based implementation funds and other funds needed to implement actions identified in that issue. For example, Forest Stewardship and Environmentally Sensitive Lands have very high percentages in other fund sources, which is due to high initial input costs from activities like SFIA or conservation easements that are funded through other state programs. Used together, the pie chart and the table on this page provide a general understanding of the allocation of total program funding and watershed-based implementation funding by issue.

	WBIF	Other Fund Sources
Forest Stewardship	2%	98%
Lake Stewardship	100%	0%
Urban Stewardship	27%	73%
Agriculture Stewardship	71%	29%
Water Course Stewardship	91%	9%
SSTS Management	40%	60%
Environmentally Sensitive Lands	8%	92%
Drinking Water Stewardship	34%	66%
Invasive Species Management	91%	9%



Forest Stewardship	77.8%
Lake Stewardship	1.6%
Urban Stewardship	3.8%
Agriculture Stewardship	2.3%
Water Course Stewardship	1.0%
Subsurface Sewage Treatment System Management	2.7%
Environmentally Sensitive Lands	9.3%
Drinking Water Stewardship	1.5%
Invasive Species Management	*0.12%



* Not graphed less than 1%



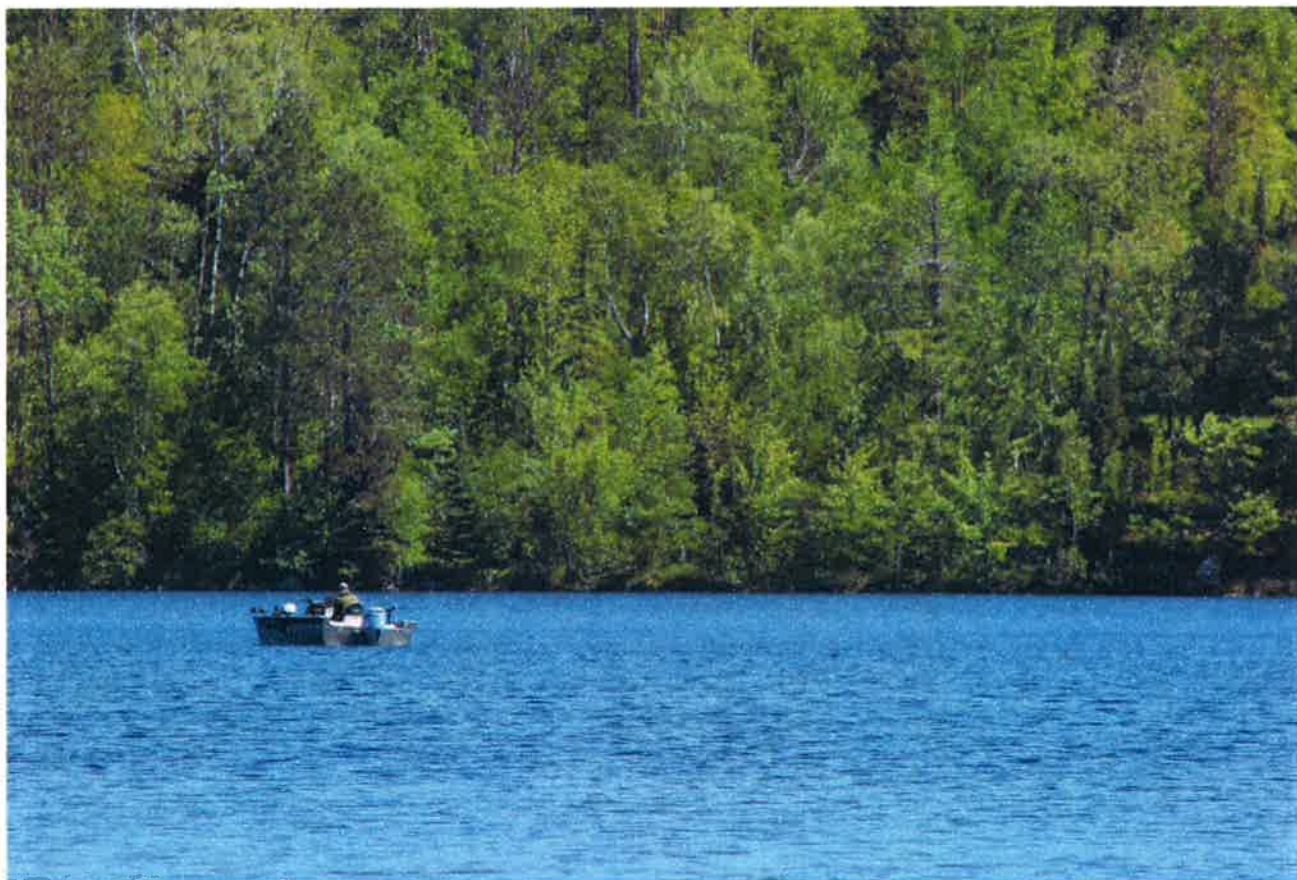
Mississippi Headwaters
communities answering the call
to protect & improve: Our waters,
forests, economy, and future.

HEADWATERSHED.org

Want to find out more?

A complete copy of the watershed plan can be downloaded at:

We can help! No matter what type of land you might own. Your local SWCD and County is always looking to build win-win-win scenarios with landowners. Contact your nearest SWCD and/or County to find out how they can help in ways that benefit you, your property and the surrounding watershed.

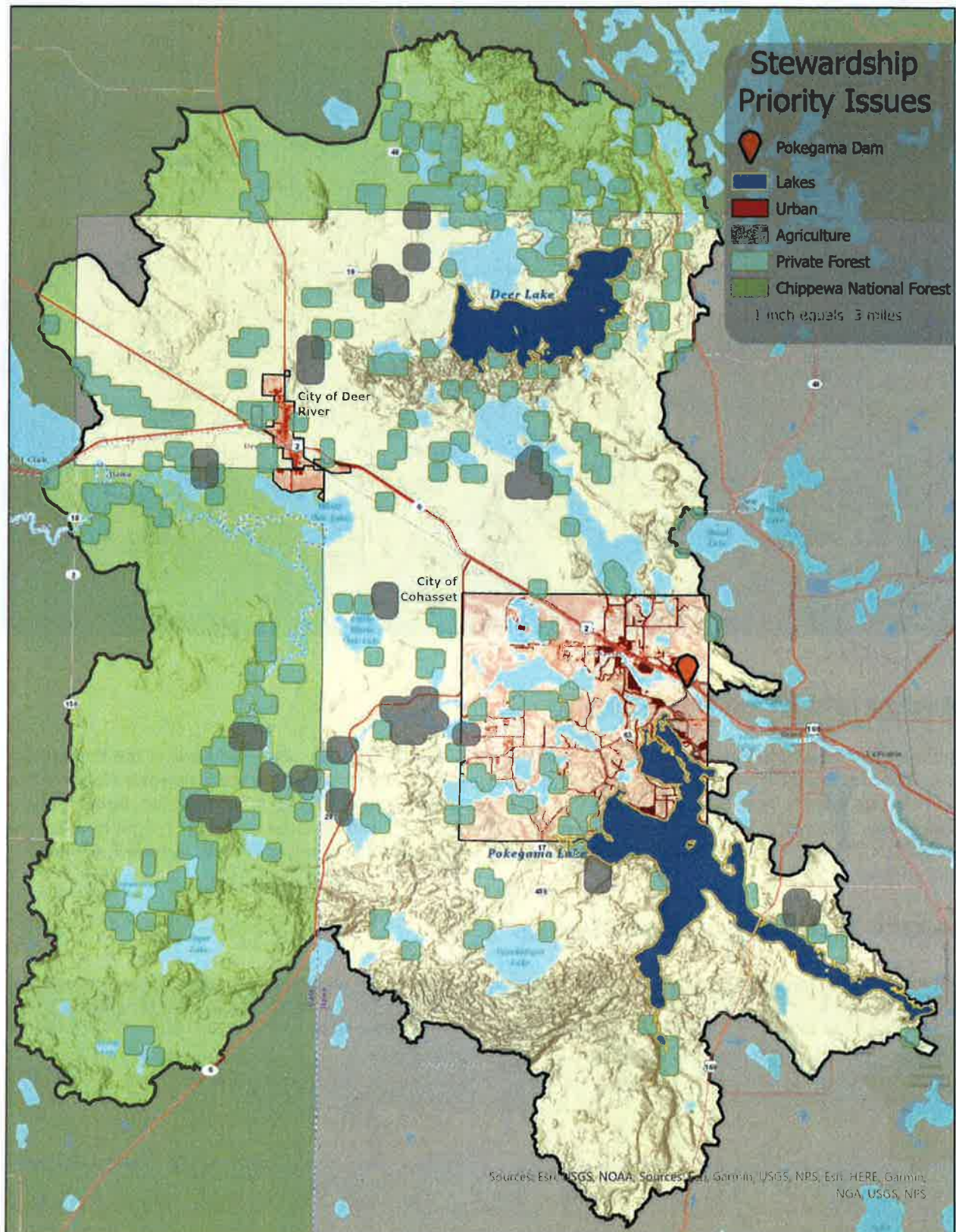


Pokegama Lake Implementation Region

The Pokegama Lake Implementation Region starts at the outlet of Ball Club Lake and ends at the Pokegama Dam. This Implementation Region has 33% of its acreage within the boundary of the Chippewa National Forest. This area targets Deer Lake and Pokegama Lake for actions concerning Lake Stewardship, Forest Stewardship, and Subsurface Sewage Treatment System Management. The other lakes shown in light blue are not specifically targeted, but do benefit from Plan actions. This Region's two targeted cities include Deer River and Cohasset.

Table 3.27 Pokegama Lake Implementation Summary.

Targeted Resources	Stewardship Priority Issues	Action Summary
Deer Lake & Pokegama Lake	- Lake Stewardship - Forest Stewardship - Agriculture Stewardship - Urban Stewardship - Subsurface Sewage Treatment Systems Management - Water Course Stewardship	- Enroll private forest parcels into SFIA or 2c - Development of forests with a forest plan & improved management - Improve soil health and/or nutrient management practices - Stormwater retrofit analysis - City of Deer River and Cohasset stormwater management BMPs - Shoreline inventory - Shoreline stewardship - Culvert inventory - Rural chloride and drainage management





Winnibigoshish Implementation Region

The Winnibigoshish Implementation Region is mostly within the Chippewa National Forest. Implementation in this Region is focused on protecting the lakeshores of Winnibigoshish, reviewing forest road impacts to Third River, Moose Creek, and Farley Creek, and fixing a known culvert issue in Fisherman's Brook.

Table 3.26 Winnibigoshish Implementation Summary.

Targeted Resources	Stewardship Priority Issues	Action Summary
Lake Winnibigoshish	- Environmentally Sensitive Lands - Water Course Stewardship	- Protect critical wild rice habitat - Coordinate with MN DNR exploring options on School Trust Lands - Collaborate with counties, SWCDs, municipalities, townships, and the US Army Corps of Engineers to review dam managemnet impacts.
Third River, Moose Creek, Farley Creek, and Fisherman's Brook	- Water Course Stewardship	- Cost-share culvert replacement - Review of forest roads for potential closures

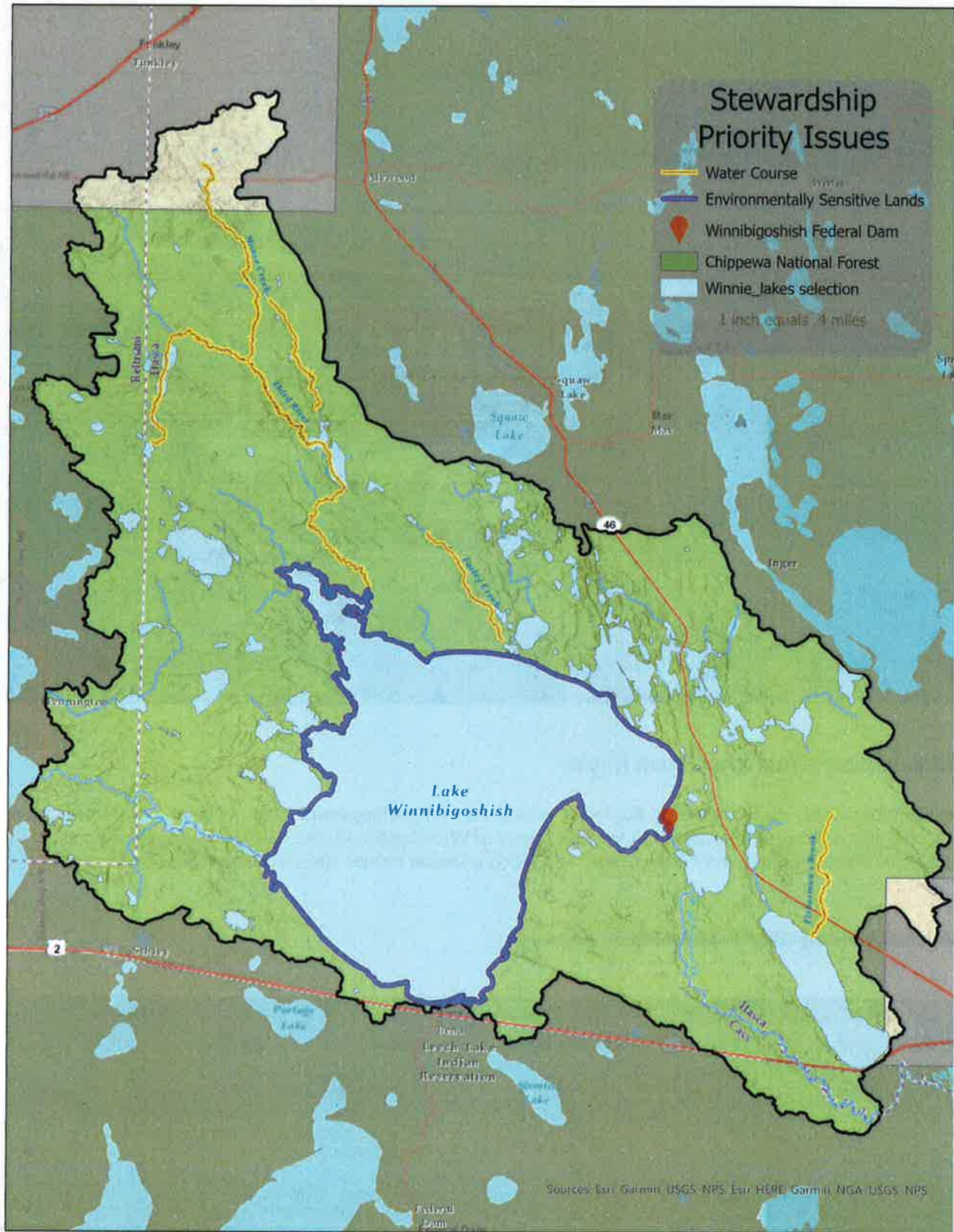


Table 3.3 Lake stewardship action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Install near-shore stormwater BMPs on developed lots.	Incentive	SWCD	County, TSA 8, MPCA, and MN DNR	2021-2031	County Water Plans, WRAPS, and TMDL Reports
Provide technical and financial assistance and on-site guidance to enable landowners to increase natural areas in uplands adjacent to lakes.	Incentive	SWCD	County, TSA 8, MPCA, and MN DNR	2021-2031	County Water Plans, WRAPS, and TMDL Reports
Quantify near-shore impervious surfaces on Tier 1 and Tier 2 lakes.	Data Collection and Monitoring	SWCD	County, MPCA, and MN DNR	2021-2023	Advisory Committee
Provide technical and financial assistance and on-site guidance to enable landowners to re-establish eroding shorelines.	Incentive	SWCD	County, TSA 8, MPCA, MN DNR, and NRCS	2021-2031	County Water Plans, WRAPS, and TMDL Reports

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source **
40 stormwater BMPs on priority lakes	The stormwater performance goal is to retain the first 1 inch of runoff. Rainfall data for Minnesota shows that 1 inch represents approximately 90% of all rain events and will be able to prevent or minimize stormwater volume and pollution.	96	\$118,400	WBIF***
2 linear miles on Tier 1 and TMDL lakes and 1 linear mile on Tier 2 lakes	Disturbance from residential lakeshore development is a primary threat to physical habitat in area lakes and is a source of nutrient loading to a lake. Replacement of native, terrestrial vegetation such as trees, shrubs, and forbs with manicured lawns, rooftops, and driveways results in increased runoff of water, nutrients, and sediment, lost future woody habitat, and less nearshore shaded habitat. This action will result in improving 4% of shorelines that score low on the MN DNR's Score Your Shore assessment.	120	\$98,000	WBIF
Inventory report and maps for all Tier 1 and TMDL lakes and maps for Tier 2 lakes	Quantification of impervious surfaces and review of impacts to Tier 1 lakes.	320	\$5,120	WBIF and State
3,960 linear feet on Tier 1 and TMDL lakes and 1,320 linear feet on Tier 2 lakes	Erosion of 5,280 linear feet of unconsolidated shorelines is a source of sediment and phosphorus loading to lakes resulting in 264 lbs of phosphorus removal equaling 45% of the Total Phosphorus reduction goal.	192	\$396,800	WBIF

Table 3.6 Forest stewardship action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Continuation of the SWCD tree programs.	Incentive	SWCD	NRCS, County Land Departments, and MN DNR	2021-2031	County Water Plans
Development of forest stewardship plans.	Incentive	SWCD	MN DNR, LLBO, US Forest Service, NRCS, County Land Dept., Consulting Foresters, Tribal Foresters, Industry Foresters, Loggers, & Vendors	2021-2031	LSP
Integrate forest health, water quality, and habitat practices into forest stewardship plans.	Incentive	SWCD	MN DNR, LLBO, US Forest Service, NRCS, County Land Dept., Consulting Foresters, Tribal Foresters, Industry Foresters, Loggers, & Vendors	2021-2031	County Water Plans
Assist landowners to maintain status or enroll into Sustainable Forest Incentive Act or 2c Managed Forest Land.	Incentive	SWCD	MN DNR, Mississippi Headwaters Board, & Consulting Foresters	2021-2031	LSP
Assist landowners in enrolling their land into a state conservation or other easement program.	Incentive	SWCD	MN DNR, BWSR, Mississippi Headwaters Board, & MDH	2021-2031	LSP
Complete forest modeling throughout the Mississippi Headwaters Watershed.	Data Collection & Monitoring	County Land Dept.	SWCD, LLBO, & MN DNR	2021-2027	Advisory Committee
Implement land acquisition programs that focus on protecting critical upland, forest, and wetland habitat.	Capital Improvement	County Land Dept. & SWCDs	LLBO, BWSR, Mississippi Headwaters Board, & MN DNR	2021-2031	Advisory Committee
Formation of a Local Forestry Technical Team and generation of a Watershed-wide forestry database and digitized forest distribution.	Data Collection & Monitoring	SWCD	MN DNR, LLBO, US Forest Service, Mississippi Headwaters Board, County Land Dept., & Consulting Foresters	2021-2031	Advisory Committee

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project and Staff Cost	Funding Source **
300,000 trees planted	Continuation of an easy, affordable resource for private landowners to acquire trees for conservation.	90	\$360,000	Local
41,026 acres of private forests in priority lake watersheds	Resulting in 50% of the goal with improved private forest management, protection of water resources, higher participation in active management, and increased forest management coordination.	258	\$200,100	State Federal and WBIF***
323 practices	Resulting in a 12% increase of private landowners improving and protecting water quality, enhancing wildlife habitat, and creating the potential for a healthy forest product economy.	129	\$176,600	Federal and WBIF
28,900 new acres enrolled into SFIA in priority lake watersheds	Enrolling these acres will achieve 35% of our protection goal to maintain high water quality within the Mississippi River Headwaters Watershed.	96	\$33,335,445	State and WBIF
2,000 acres enrolled into conservation easements in priority lake watersheds	Enrolling these acres will achieve 2% of our protection goal to maintain high water quality within the Mississippi River Headwaters Watershed.	203	\$2,081,200	State and WBIF
Model completion	Improved modeling will aid a move toward a balanced age-class distribution, identify and maintain old forests, maintain adequate acres of young forests, increase specific cover types across the landscape, convert specific cover types to conifers, and improve timber harvesting on a sustainable basis.	10	\$24,000	WBIF
500 acres in priority lake watersheds	Protection of forest land cover provides sustainability for current water and habitat quality.	40	\$216,000	Local, State, and WBIF
Annual meeting and development of a database	Creation of a vegetation management framework, providing landowners and managers a more detailed description of landscape forest communities.	20	\$8,000	WBIF

Table 3.9 Agriculture stewardship action table.

Implementation Action		Contributing Entities				Results		Costs		
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source	Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
Creation of a soil testing program through farm planning to help landowners make informed decisions about soil and nutrient management.	Incentive	SWCD	NRCS, Crop Consultants, MDA, and Local Agronomists	2021-2031	Advisory Committee	50% landowner practice adoption rate in priority catchments	Improve farm economics by reducing fertilizer losses to the environment through soil testing and conservation planning.	200	\$156,130	WBIF***
Implement grazing management systems (includes all structural needs such as fencing and water sources, silva-pasturing).	Incentive	SWCD & NRCS	TSA 8 and MDA	2021 -2031	County Water Plans	16% landowner adoption rate in priority catchments	Compared to traditional continuous grazing, managed grazing can provide a healthier plant community, decreased erosion and runoff, better livestock health and performance, and reduced costs to the landowner.	150	\$185,000	Federal and WBIF
Encourage livestock owners to exclude cattle from stream riparian corridors with fencing.	Incentive	SWCD & NRCS	TSA 8 and MDA	2021-2031	County Water Plans & WRAPs	15% landowner adoption rate in priority catchments	Livestock exclusion has the direct benefit of preventing sediment disruption due to trampling of soil and eliminating pollution associated with animal waste.	40	\$63,500	Federal and WBIF
Encourage participation in the Agricultural Water Quality Certification Program.	Incentive	SWCD & MDA	NRCS	2021-2031	County Water Plans	10 landowners	This program provides the assurances that certified producers are using conservation practices to protect Minnesota's lakes, rivers, and streams.	16	\$6,400	State and WBIF
Increase the number of landowners enrolled in the Nutrient Management Initiative Program to evaluate alternative nutrient management practices.	Incentive	SWCD & MDA	NRCS	2021-2031	GRAPS	10 landowners	This program provides assistance to farmers and crop advisers in evaluating nutrient management practices on their own fields.	16	\$6,400	State and WBIF
Prevent ag. waste runoff through nutrient management plan and potentially use manure storage, water diversions, reduced lot sizes, and vegetative filter strips to reduce open lot phosphorus losses.	Incentive	SWCD & NRCS	TSA 8, MPCA, & MDA	2021 -2031	County Water Plans, WRAPs, and GRAPS	2 nutrient management facilities	Ag. wastes associated with feedlots in the Mississippi River Headwaters have a nutrient and sediment load a whole order of magnitude higher than any other land use type.	80	\$57,000	Federal and WBIF
Provide calibrated no-till equipment for landowner use.	Incentive	SWCD	NRCS, MDA, Crop Consultants, and Local Agronomists	2021-2031	Advisory Committee	1 no-till drill	Landowners will have access to equipment allowing for alternative management practices to improve soil health.	200	\$130,000	WBIF
Install water quality practices and enhancements on agricultural lands with a focus on conservation tillage and residue management, cover crops and filter strips, and nutrient management.	Incentive	SWCD & NRCS	TSA 8 and MDA	2021-2031	County Water Plans, WRAPs, and GRAPS	16,486 acres in priority lake watersheds	16,486 acres will increase water quality practices and enhancements on 15% of the total acres in the priority lake watersheds.	250	\$480,000	Federal and WBIF

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Table 3.12 Urban stewardship action table.

Implementation Action		Contributing Entities				Results		Costs		
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source	Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
Stormwater retrofit analysis for the cities of Bemidji, Cass Lake, Deer River, and Cohasset.	Data Collection and Monitoring	SWCD and Cities	MPCA, County, Mississippi River Headwaters Board, and Greater Bemidji Area Joint Planning Board	2021-2023	County Water Plan	Development of 4 retrofit analysis reports	Assessment of potential municipal stormwater water quality best management practices retrofit locations and associated costs to achieve the zero-sum gain of stormwater runoff for the 1 inch rain event for each city.	20	\$68,000	WBIF*** and Local
Inventory and inspection of existing infrastructure, including the identification of private pipes within the City of Bemidji.	Data Collection and Monitoring	SWCD and Cities	MPCA, County, Greater Bemidji Area Joint Planning Board	2021-2023	Advisory Committee	Database creation and maintenance	Watershed-wide known locations of stormwater infrastructure and its condition.	40	\$16,000	WBIF and Local
Work with cities and counties to achieve performance-based measurements of chloride applications.	Incentive	SWCD, Counties, and Cities	MPCA, Greater Bemidji Area Joint Planning Board	2021 -2031	County Water Plan	Chloride BMPs	Setting a specific chloride load reduction target for each individual winter maintenance chloride source is challenging. This action is intended to work with the Winter Maintenance Assessment Tool as the measure for chloride reduction effectiveness.	40	\$16,000	WBIF and State
Complete feasibility analysis for winter snow stockpiling.	Data Collection and Monitoring	SWCD & Cities	MPCA, County, Greater Bemidji Area Joint Planning Board	2021-2025	Advisory Committee	Review of current snow stockpile locations	Identification of drainage patterns and appropriate snow storage areas.	20	\$3,300	Local
Cost share regional upgrades to road salting equipment.	Incentive	SWCD, Counties, and Cities	MPCA, & Greater Bemidji Area Joint Planning Board	2021-2031	Advisory Committee	Reduction of chloride use	New equipment to reduce chloride use and loading.	16	\$106,400	WBIF, Local, and State
Inspection, maintenance, and implementation of projects to meet the 1 inch volume goal for existing impervious surfaces.	Incentive	SWCD and Cities	MPCA, County and Greater Bemidji Area Joint Planning Board	2021-2031	County Water Plan and Bemidji MS4	BMPs inspected, maintained, or installed	Installation and maintenance of BMPs to achieve the zero-sum gain of stormwater runoff for the 1 inch rain event for each city.	300	\$1,580,000	WBIF and Local
Implementation of proven stormwater mediation through a minimal impact design planning and permitting process.	Incentive	SWCD and Cities	MPCA, County, Greater Bemidji Area Joint Planning Board, & Mississippi Headwaters Board	2021 -2031	County Water Plan, Bemidji Surface Water Management Plan, and Greater Bemidji Area Comprehensive Plan	Number of entities' adoption of minimal impact design guidelines	The minimal impact design standards give local entities a way to calculate performance goals for new developments, redevelopments, and linear projects.	40	\$16,000	WBIF and Local

*The Program column relates each action to an implementation program, as described in Section 4.

**The Fund Source column connects the cost and fund source, as described in Section 5.

86 ***WBIF - Watershed-Based Implementation Funding

Table 3.14 Environmentally sensitive lands action table.

Implementation Action		Contributing Entities				Results		Costs		
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source	Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
Protect critical wild rice habitat and vulnerable Drinking Water Supply Management Areas as designated by the Minnesota Department of Health.	Incentive	SWCD	County and Board of Water and Soil Resources	2021-2031	WRAPS	2,000 easement acres around priority wild rice lakes	Enroll landowners in permanent conservation protection to prevent land uses that are incompatible with the long-term health of the Watershed while keeping the land in private ownership.	60	\$448,000	WBIF*** and State
Re-evaluate the wild rice lakes/streams inventory each county has for wild rice Reinvest in Minnesota protection easements.	Data Collection and Monitoring	SWCD	Minnesota Department of Natural Resources and Board of Water and Soil Resources	2021-2023	Advisory Committee	Updated wild rice lakes and streams	The wild rice priority lists need to be updated, and many of the water resources listed need additional info to make a priority determination. With an updated priority list we can better target and use the RIM funding to protect shorelands and to maintain our wild rice.	40	\$2,600	WBIF
Coordinate with MN DNR to explore potential conservation easement options on School Trust Lands.	Data Collection and Monitoring	SWCD	Minnesota Department of Natural Resources and Board of Water and Soil Resources	2021-2031	WRAPS	Meeting with MN DNR	Give resource managers the ability to review and identify lands most vulnerable to conversion.	40	\$ 1,600	WBIF and Other Sources
Protect critical habitat within the Mississippi Headwaters Corridor.	Incentive	SWCD	Mississippi Headwaters Board, Counties, and Board of Water and Soil Resources	2021-2031	County Water Plan	2,000 easement acres along the Mississippi River	This output would result in 23% of the acreage adjacent to wild rice lakes enrolled in permanent conservation protection.	203	\$2,081,200	WBIF and State
Restore habitat for local pollinators, Golden Winged Warblers, Four Toed Salamanders, and Blanding's Turtles.	Incentive	SWCD	Minnesota Department of Natural Resources, Board of Water and Soil Resources, and the Audubon Society	2021 -2031	Wildlife Action Network	20 acres of habitat	The primary cause of species being identified as greatest conservation need is habitat-related. A habitat approach focuses on sustaining and enhancing terrestrial and aquatic habitats in the context of larger landscapes.	80	\$87,600	WBIF

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Table 3.16 Subsurface sewage treatment systems action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Improve SSTS records through voluntary inspection of treatment systems; age, type, and function to understand potential risks to ground and surface water.	Incentive	County & Township/Lake Assoc.	MPCA, LLBO, SWCD, MDH, and MN DNR	2021-2031	GRAPS
Voluntary development or expansion of SSTS database.	Data Collection and Monitoring	County/SWCD	MPCA, LLBO, and County	2021-2027	County Water Plan
Provide voluntary zero-interest loans for upgrades or replacements.	Incentive	County/SWCD	MPCA, SWCD, County, and MDH	2021-2031	County Water Plan
Assist landowners and small communities with funding for SSTS replacements for systems that are a risk to public health and the environment.	Incentive	County/SWCD	MPCA, SWCD, MDH, County, and BWSR	2021-2031	County Water Plan
Improve SSTS compliance and reduce nutrient loading from noncompliant systems around Little Turtle Lake.	Incentive	County	MPCA and SWCD	2021-2031	TMDL

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
50 inspections a year	The main emphasis in inspecting existing systems is to determine if the system is: 1) an imminent threat to public health or safety, or 2) the system is failing to protect groundwater by not adequately removing pathogenic organisms.	120	\$273,000	WBIF***
County database	As counties look at the most effective methods to reduce nutrient loading to surface waters, replacing old, non-compliant SSTS are often discussed as an area of need. Most counties do not have a database of existing SSTS information, which would be beneficial to identify areas, lakes, or individual property owners to work with in identifying potential projects. With a database of known SSTS information, we could make better assumptions as to the nutrient loading to surface waters and needs for systematic inspections or future SSTS projects for nutrient reductions.	160	\$64,000	WBIF
5 per year	Provide a zero-percent or low interest loan program across the Watershed to help landowners upgrade or replace existing systems to protect water resources.	60	\$375,000	State and WBIF
5 per year	Provide grant opportunities for landowners that qualify to upgrade or replace existing systems to protect water resources.	60	\$399,000	State and Local
Removal of 27.47 lb./year of phosphorus	The Little Turtle Lake TMDL determined a total phosphorus load reduction of 510.53 pounds per year is needed to meet state water quality standards. The TMDL calculated SSTS are responsible for 27.47 lb./year of phosphorus or 5% of the total load to the lake.	80	\$92,000	WBIF

Table 3.18
Water course
stewardship
action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Collaborate with counties, SWCDs, municipalities, townships, and the US Army Corps of Engineers (ACOE) to develop strategies to optimize management of Winnibigoshish and Pokegama Dams for the protection of aquatic habitat and recreation balanced with flood risk management.	Regulation and Enforcement	SWCD	County, LLBO, MN DNR, Army Corps of Engineers, US Forest Service, BWSR, and MHB	2023-2026	Advisory Committee
Evaluate dam replacement projects that restore connectivity and hydrologic balance.	Data Collection and Monitoring	SWCD	County, Townships, MN DNR, BWSR, and TSA B	2021-2031	Advisory Committee
Assist townships' application of dust suppressants to reduce chlorides getting to surface waters.	Incentive	SWCD	Townships, Minnesota Association of Townships, County, and MPCA	2021-2031	Advisory Committee
Assist townships in the development of a water drainage management plan.	Incentive	SWCD	Townships, MPCA, and MN DNR	2021-2031	Advisory Committee
Assist in the inspection and stabilization of county, city, and township public water accesses or ditches.	Incentive	SWCD	MN DNR, LLBO, and County	2021-2031	Advisory Committee and WRAPS
Review of public forest roads to recommend closure.	Data Collection and Monitoring	SWCD	US Forest Service, MN DNR, LLBO, BWSR, and Counties	2021-2031	Advisory Committee
Complete Watershed-wide culvert and bridge inventory identifying potential water quality, water quantity, and/or biological issues.	Data Collection and Monitoring	SWCD	County, LLBO, MN DOT, Townships, and Municipalities	2021-2027	County Water Plan
Cost-share culvert replacements, removals, or design assistance on new culverts with landowners, townships, & counties to ensure proper hydrologic function and organism passage.	Incentive	SWCD	Townships, LLBO, County, TSA B, MPCA, NRCS, and MN DNR	2021-2031	County Water Plan
Determination of non-contributing areas.	Data Collection and Monitoring	SWCD	MN DNR, LLBO, BWSR, TSA B, and MPCA	2021-2031	Advisory Committee
Installation of long-term monitoring gauges on naturally flowing streams without actively managed dams.	Data Collection and Monitoring	SWCD	MN DNR and MPCA	2021-2031	Geomorphic Report

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
ACOE review request for Winnibigoshish and Pokegama Dams	Work with partners to formally petition the Corps for the review of 2001 ROPE study to determine if alternative management scenarios provide better outcomes for overall ecological health.	20	\$9,000	WBIF***
2 dam reviews/feasibility studies on Power Dam, Fox Lake Dam, &/or Lake Rabideau	Evaluate the potential to successfully restore an altered river or stream to address loss of habitat, stream flow, sediment deposition, and peak flows.	40	\$31,600	WBIF
2 townships per year	Assist townships with dust suppressant management where more than 50% of practices are using advanced or best practices categories from the Smart Salting Assessment Tool.	50	\$20,000	WBIF
2 townships per year	Give townships an in-depth inventory of their water resources to inform local decision processes.	50	\$20,000	WBIF
Restore 1 access per year and conduct a ditch check along Pokegama causeway	Reduction of erosion, phosphorus loading, and chlorides from public access and road ditches to waterbodies.	50	\$80,000	WBIF
Closure requests in priority townships	Closing forest roads that lead to areas with multiple accesses or alternate management will decrease forest fragmentation, terrestrial invasive species, and hydrologic disconnections.	40	\$1,600	WBIF
Database	Culvert and Bridge Crossing Inventory & Assessment: (1) Inventory all existing county, township, and private culverts and bridge crossings. (2) Assess hydraulic capacity in relation to ATLAS 14. (3) Data to be used when addressing connectivity issues identified in WRAPS.	200	\$80,000	WBIF
3 culverts per year based on culvert inventory	Work with partners to identify relevant stream characteristics from a reference reach to capture the critical elements for aquatic organism passage and stream connectivity.	36	\$104,400	WBIF
Hydrologically corrected Digital Elevation Model	Build a dataset that can be integrated with water resource models to consistently and efficiently solve water resource problems at multiple spatial scales.	40	\$1,600	WBIF
Installation of monitoring gauges on the Mississippi River, Schoolcraft River, Deer River, and Turtle River	Monitor changes in connectivity, run-off, and other factors is also important for planning future development and infrastructure. Potential locations are upstream of Lake Bemidji, and on Schoolcraft River, Deer River, and Turtle River.	10	\$44,000	Other Source

Table 3.20 Drinking water stewardship action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Assist landowners with sealing private wells	Incentive	SWCD	County, Townships, and MDH	2021-2031	County Water Plan
Inform the public of potential health risks in contaminated areas.	Public Participation and Engagement	SWCD	MDH and BWSR	2021-2031	County Water Plan
Conduct a survey of property owners within the floodplain to identify wells that should be sealed preventing contamination of the aquifer.	Data Collection and Monitoring	SWCD	County, Townships, and MDH	2021-2026	GRAPS
Assist landowners with private wells that have a nitrate or arsenic level above the Safe Drinking Water Act standards.	Incentive	SWCD	County, Townships, and MDH	2021-2031	GRAPS
Request flooded well test kits from MDH Well Management to distribute to private well owners after a flood event.	Incentive	SWCD	County, Townships, and MDH	2021-2022	GRAPS
Provide free nitrate and arsenic testing or screening to residents with private wells.	Data Collection and Monitoring	SWCD	County, LLBO, Townships, and MDH	2021-2031	County Water Plan
Continue to support implementation of wellhead protection measures, including conservation easements, in Drinking Water Supply Management Areas.	Incentive	SWCD	County, Townships, and MDH	2021-2031	GRAPS
Development of private wellhead protection plans.	Data Collection and Monitoring	SWCD	MDH, LLBO, MN DNR, MDA, BWSR, County, and Townships	2021-2031	Advisory Committee
Fill gaps in the Groundwater Level Observation Well Network by installing additional, strategically located long-term groundwater observation wells.	Data Collection and Monitoring	SWCD & DNR	County, LLBO, Townships, and MDH	2021-2031	Advisory Committee
Complete County Geologic Atlas	Data Collection and Monitoring	SWCD	County, MN DNR, and Minnesota Geological Survey	2021-2031	County Water Plans

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
Seal 10 wells per year	An unused well can act like a drain, allowing surface water runoff, contaminated water, or improperly disposed waste a direct pathway into drinking water sources. When this occurs, the quality of everyone's water is threatened – city water wells, neighbor's wells, even your current well.	60	\$74,000	Local
Educational materials for affected townships and well sealing cost-share when needed	The improper location, construction, or sealing of a well or boring in an area of groundwater contamination may allow contaminants to spread to otherwise protected aquifers.	10	\$5,800	WBIF***
Survey and ad hoc well sealing	There is a localized area of private wells that are at high risk for flooding. This action will provide the information and action needed to keep private well supplies safe.	20	\$8,000	WBIF
5 landowners per year	Assist private landowners in addressing private wells that have nitrate or arsenic concentrations above the Safe Drinking Water Act standards.	60	\$174,000	State
72 tests	As storms become more frequent & intense, flooding will be an ongoing challenge for private wells. Flood events can threaten the safety and availability of drinking water by washing pathogens (bacteria, viruses, and parasites) and chemical contamination into source aquifers.	12	\$4,800	State
Monitor 10% of private wells	Provide landowners information on related contaminants and better determine local land use impacts.	110	\$71,500	WBIF
Implement measures identified in wellhead protection plans	Support the protection of public drinking water supplies from becoming polluted by managing potential sources of contamination in the areas that supply water to public wells.	20	\$258,000	State and WBIF
Development of 128 plans	Provide education and outreach on private well protection by creating private well plans. Each well plan identifies potential issues and suggest actions the landowner should consider.	80	\$6,400	WBIF
One or more additional monitoring wells established	Collect static groundwater level data to assess groundwater resources, determine long-term trends, interpret impacts of pumping and climate, plan for water conservation, and evaluate water conflicts.	20	\$23,000	State
Completion of Geologic Atlas for Beltrami, Clearwater, & Itasca Counties	A complete County Geologic Atlas (CGA) provides information about the geology and groundwater resources of a county, including the groundwater quality, quantity, and sensitivity to pollution.	90	\$2,400	WBIF

Plan Implementation

This Plan identifies measurable goals for each issue along with actions needed to achieve these goals. Actions and programs for implementation in the prioritized areas of the Watershed are listed in Table 3.22 Invasive Species management action table. This table is intended to be a high-level overview used to support the development of shorter-term work plans, shared services, and budgets for the planning partners. It is grouped into four categories including Implementation Actions, Contributing Entities, Results, and Costs, which work together to identify and define the actors and actions needed to reach the Plan goals within the 10-year timeframe.

In many cases there is not one single action that can achieve the goals set in any plan. It typically takes multiple actions to reach one goal. Table 3.21 shows which actions affect which goals. This illustrates which actions contribute to achieving multiple goals, thus resulting in multiple benefits from that action.

Table 3.22 Invasive species management action table.

Implementation Action		Contributing Entities			
Action	Program*	LGU Lead	Supporting Entities	Timeframe	Plan Source
Facilitation of an aquatic invasive species implementation meeting.	Data Collection and Monitoring	SWCD	County, MN DNR, LLBO, and Lake Associations	2021-2031	Advisory Committee
Development of a Cooperative Weed Management Area.	Incentive	SWCD	BWSR, County, MN DOT, MN DNR, LLBO, and MDA	2021-2031	Advisory Committee
Assist landowners with site-specific combination of invasive species prevention, avoidance, monitoring, restoration, and suppression strategies.	Incentive	SWCD	County, Townships, MN DNR, US Forest Service, and LLBO	2021-2031	Advisory Committee

*The Program column relates each action to an implementation program, as described in Section 4.

**The Funding Source column connects the cost and funding source, as described in Section 5.

***WBIF - Watershed-Based Implementation Funding

Table 3.21 Invasive species management actions to achieve measurable goals.

Goal: Enhanced coordination of local aquatic invasive species plan implementation by organizing a multi-county collaborative program that includes training, staffing, and financial resources.
- Facilitation of an aquatic invasive species implementation meeting.
Goal: Facilitate integrated pest management based on impact to the resource and to the invasive species.
- Development of a Cooperative Weed Management Area.
Goal: Restore 25 acres of native plant communities through an ecosystem approach.
- Assist landowners with site-specific invasive species management.

Results		Costs		
Output Measure	Short-Term Output	Yearly Staffing (hrs)	Est. 10-year Project Cost	Funding Source**
Annual input meeting	By consolidating local planning efforts and forming a joint effort built on the existing planning frameworks, we will be better equipped to manage current infestations and prevent future ones.	20	\$8,000	WBIF***
Creation of a Cooperative Weed Management Area	Development of partnerships to manage invasive species across geographic boundaries.	60	\$29,000	State
25 acres	Provide technical assistance by evaluating environmental risks associated with invasive species management strategies, risks, techniques, and successful management.	20	\$13,000	WBIF